



## MAYWOOD PARK CITY COUNCIL AGENDA

Virtual meeting via Zoom

Zoom URL: <https://us02web.zoom.us/j/81305967582>

Maywood Park, OR 97220

*Agenda posted Friday, October 02, 2020 to City website and Facebook page. City Council agendas & minutes can be found on the City's website at [www.cityofmaywoodpark.com](http://www.cityofmaywoodpark.com). The meeting location is wheelchair accessible by elevator. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made a week in advance before the meeting to [office@cityofmaywoodpark.com](mailto:office@cityofmaywoodpark.com) or 503-255-9805. Citizen comments on agenda items should be limited to 3minutes or less.*

MONDAY, OCTOBER 05, 2020

### REGULAR COUNCIL MEETING

7:00 PM

1. CALL TO ORDER  
PLEDGE OF ALLEGIANCE  
ROLL CALL
2. PRESENTATION
  - a. None
3. PUBLIC HEARING
  - a. None
4. COUNCIL BUSINESS
  - a. Approval of Minutes: 09/21/2020 Council Meeting
  - b. Approval of Treasurer Report:
  - c. Resolutions: 280B Worker's Comp Amended
  - d. Ordinances:
5. UNFINISHED BUSINESS & UPDATES
  - Mayor Castor
    - a. Task List:
    - b. Updates: Wastewater System
  - Council President Winslow
    - a. Task List: Zoning ordinances development/emergency supplies
    - b. Updates: Planning/Zoning
  - Councilor Akers
    - a. Task List:
    - b. Updates: Public Works
  - Councilor Montross
    - a. Task List: CERT Update/ ODOT sprinklers/Valley View/Vector Control/Commons/Code Enforcement/ County/ Water Bill please
    - b. Updates: Public Safety & Community Affairs
  - Councilor Reynolds
    - a. Task List: Parking/ Traffic Control/ Pedestrian Safety/Code Enforcement
    - b. Updates: None.
  - City Recorder
    - a. Task List:
    - b. Updates: Code of Ethics
  - City Treasurer
    - a. Task List:
    - b. Updates:
6. CITIZEN COMMENT ON NON-AGENDA ITEMS
7. NEW BUSINESS:
8. ADJOURN

8:00 PM

# GUIDELINES FOR PUBLIC COMMENT AT CITY COUNCIL MEETINGS

In order to hear as many different viewpoints as possible in the limited time available, the city council asks citizens to:

Refrain from side conversations while the meeting is in progress.

Wait until the Mayor invites citizen comment on an agenda item. Raise your hand to indicate you wish to speak. Each citizen may address the Council once on any agenda item.

When it is your turn to speak please:

- \* State clearly your first and last name.
- \* Concisely state your point and keep your comments limited to under 3 minutes. A timer will be used.
- \* If previous speakers have made the same point, tell the Mayor that you do not need to speak because your point has been made.
- \* If you plan to present a handout, give it to the city recorder to distribute to the council. Citizens who wish to submit lengthy or detailed testimony are encouraged to provide their comments in written form at least a week in advance to allow Council time to consider the information provided. Materials can be dropped into the black mailbox outside of the city office, or emailed to [office@cityofmaywoodpark.com](mailto:office@cityofmaywoodpark.com).
- \* Address remarks to all council members. City council members pledge to be respectful and open to citizens that appear before them, and expect speakers to do the same.

If you have additional points, or feel more comfortable communicating your thoughts in writing, you may write the City Council a letter to 10100 NE Prescott St. Suite 147 Maywood Park, OR 97220 or email to [office@cityofmaywoodpark.com](mailto:office@cityofmaywoodpark.com) and it will be distributed to the Council and made a part of public record.

*Thank you,*

*City of Maywood Park*

MINUTES OF COUNCIL MEETING  
FOR THE CITY OF MAYWOOD PARK  
21 SEPTEMBER 2020 7:00-8:00 PM

- COUNCIL MEETING -

In Attendance: Mayor Matthew Castor, Council President Art Winslow, Councilor Jim Akers, Councilor Michelle Montross, Councilor Mike Reynolds

Absent:

Staff Present: City Recorder Rene' Sanders, Treasurer Wendy Irwin

Residents present: Lt. Matt Jordan, Kim Hutchinson, George D, nimsk, Miriam Berman, Robert Burrow, Galaxy Note 9, Linda Hardin, Jason

The City Council Meeting was called to order at 7:07 pm.

**PRESENTATION**

Mayor Castor introduced Lt. Jordan of the Multnomah County Sheriff's Department. After thanking Mayor Castor for having him to the meeting, Lt. Jordan gave a summary of Sheriff's Department action in Maywood Park. In the month of August, they had 24 dispatch calls, and 26 self-initiated calls. The numbers were slightly higher on the first, and slightly lower on the second category compared to the month of July. Compared to last year, the numbers were a little higher on both types of calls. Lt. Jordan explained the categorization of the calls the Department receives. Priority 1 and 2 are person crimes or emergencies. Priorities 2 through 18 are non-emergency calls. Priority 4 are administrative calls, such as community policing or self-initiated. The average response time for emergency calls this month was 3 minutes and 54 seconds, which is down from last month. The emergency calls included 1 weapon and 2 injuries. The non-emergency response time was 17 minutes, which was up from last month and also from last year. The total time the Sheriffs spent in Maywood Park was 17 hours and 11 minutes. The average amount of time per call was 29 minutes and 20 seconds. August calls included one traffic crash at NE 102<sup>nd</sup> Avenue and Maywood Place. Lt. Jordan asked if there were any questions. He also explained how the average response time can be skewed due to a deputy not calling in that they have arrived at the scene. This can happen during emergency and high-stress situations.

Mayor Castor mentioned that response time for the crash was very quick and expressed his thanks.

Lt. Jordan recommended that residents take advantage of vacation home checks. He reported that they used to get a lot of requests for this service but noticed that they are trickling off recently. It's a good tool to have the Sheriff's department check on property.

Council President Winslow asked Lt. Jordan about staffing and the number of officers out on the streets. Lt. Jordan replied that staffing is an issue. They are about 10 deputies short. A few are on military leave that have been gone for a year. Some are off for maternity leave and some are retiring. There could be a total of 17-20 deputies short and are about 25% down, so they are short-handed. It is challenging for new hires. There is a trend that the new candidates are very young and don't have a lot of life or job experience. It's harder and takes longer to train them. They are trying to talk the sheriff into dropping the degree requirement for applicants which would allow more to apply.

Mayor Castor asked about training for the Council. Lt. Jordan estimated that it may be November before they have a presentation ready. Lt. Jordan asked Mayor Castor if we are planning on in-person Council meetings any

time soon. Mayor Castor replied that we haven't discussed it at length. We may start to move that direction toward the new year. The Zoom meetings have allowed a few residents who couldn't come in person to attend meetings.

Mayor Castor asked Lt. Jordan if he would be interested in attending a public safety or Parkwatch meeting, and if he'd like to connect with Councilor Montross to discuss training for the volunteers. Lt. Jordan replied that he would love to do that. Mayor Castor thanked him.

### **APPROVAL OF MINUTES**

Mayor Castor asked the Council to review the minutes from the August 17, 2020 City Council meeting. Mayor Castor then asked if they had any changes to the minutes of the Council Meeting. There were none. Mayor Castor called for a motion to approve the August 17, 2020, City Council meeting minutes. Council Akers made the motion, which was seconded by Councilor Montross. Mayor Castor voted aye, Council President Winslow voted aye, Councilor Akers voted aye, Councilor Montross voted aye, Councilor Reynolds voted aye.

### **TREASURER'S REPORT**

City Treasurer Irwin presented the August 2020 Treasurer's Report for the month of August. On the statement of assets, liabilities, & fund balance, pages 3-4 of the report, the total of cash assets is \$428,841.53. On pages 5-7 of the report the fiscal year to date Budget vs. Actual amounts are shown. Actual is what was spent in July and August, while Budget shows the full fiscal year from July through June. There were no unusual items that stood out. The last 3 pages of the report list the checks and deposits for the month of August. She asked if there were any questions.

Mayor Castor asked Councilor Montross if she was still pursuing reimbursement from the County for the speed bump corrections on Mason. Councilor Montross said yes. Councilor Montross reported that she has a meeting scheduled with them on Oct 1<sup>st</sup>. Treasurer Irwin sent her the numbers of how much and when we paid them, which shows that they did do the work. One of the issues that we had was that they didn't want to admit that they installed the speed bumps.

Mayor Castor asked if the \$852 expense was for the generator for CERT. Treasurer Irwin replied yes. She explained that she posted it under the line item for City Events/PR because we had more funds in that line item and we would also be using the generator for a few City events. Mayor Castor also noted that we need to connect with City of Portland on some of the CARES funding.

Ms. Irwin asked if there were any more questions. There were none. She then called for motion to approve the August 2020 Treasurer's Report with total cash balance of \$428,841.53. Councilor Akers made the motion, which was seconded by Councilor Montross. Mayor Castor voted aye, Council President Winslow voted aye, Councilor Akers voted aye, Councilor Montross voted aye, Councilor Reynolds voted aye.

Ms. Irwin then presented the new rates for our CDs that are coming due in October. She contacted Umpqua for current rates. Ms. Irwin reported that the rate we currently had for the 12-month term was 2.15%. The new rates are pretty low at 0.15% to 0.20%, so she's recommending a 6-month term for the renewal of the CDs for now. In addition, our storm drain money market needs to be increased by \$5,000, which will be transferred from the CD storm drain to the money market at maturity. Mayor Castor agreed with the 6-month term and asked for Council opinion. Winslow agreed. Irwin called for a motion to renew the CDs for a 6-month term at the current interest rate. Councilor Akers made the motion, which was seconded by Councilor Montross. Mayor Castor voted aye, Council President Winslow voted aye, Councilor Akers voted aye, Councilor Montross voted aye, Councilor Reynolds voted aye.

Treasurer Irwin reported that she had submitted our information to the auditors last week for the fiscal year ended June 30, 2020. They said they'd be done with the audit for the fiscal year by November.

Councilor Montross asked if this is the one that we have to stay on top of because they delayed getting it done. Ms. Irwin answered that it is. She has been more proactive this year and has been in closer contact with the manager on our account rather than staff to ensure that our audit is completed on time.

## **RESOLUTIONS**

Mayor Castor recognized City Recorder Sanders to present the Resolutions. Ms. Sanders presented Resolution 280B, Workers Comp, and explained the changes. We're updating the date to July 1, 2020, which is the beginning of the fiscal year and adding Christmas Tree Lighting to the events at which volunteers need to be covered.

Councilor Montross asked if CERT should be covered under "Search and Rescue" in our workers comp policy. Mayor Castor asked Treasurer Irwin if she knew. Ms. Irwin will follow up with CIS to see what we need to do.

Resolution 280B was tabled until the October 5<sup>th</sup> meeting.

Mayor Castor then asked Ms. Sanders to present Resolution 285. Ms. Sanders reported that Resolution 285 was to Accept the ORMS contract and convert to electronic records management.

Councilor Montross asked about the static IP address required for connection to ORMS. She expressed concerns about the security and confidentiality. She felt that the static IP address should only be in the City office and not at City staff's home office. City Recorder Sanders reported that the security is required by ORMS because a number of their clients access CJIS information that is saved on ORMS servers. Due to CJIS certification requirements, every ORMS client must have a static IP address. Maywood Park records are mostly public records, which do not have any level of security on them. The only confidential information that we have in our files are our social security numbers and dates of birth. It's not our need to keep data confidential, it's ORMS' requirement. Councilor Montross felt that any work relating to ORMS should be done at the City office. Ms. Sanders explained that the need to work at home had to do with the College being closed due to COVID, so the office has no access to toilets or running water. We also have a lot of initial work in the front end of the project in the form of uploading forms. Mayor Castor agreed that in the short term, a static IP address at home would be fine. He noted that the Sheriff's Office has the same issue with the lack of toilet facilities and therefore hasn't utilized our City office for breaks.

Mayor Castor asked Treasurer Irwin if she needed a static IP address at home. She didn't think so. Ms. Irwin asked Ms. Sanders if she could view documents on ORMS without a static IP address from home. Ms. Sanders replied that she didn't think so. All access has to be through a static IP address. Ms. Irwin asked what the cost of a static IP address was. Ms. Sanders reported that she had seen \$7.00 to \$10.00 per month.

Councilor Montross asked if the read only access also had to be done at the office. Ms. Sanders answered yes. Councilor Montross emphasized again that she felt that if it's so confidential, the work needs to be done at the City office. Mayor Castor answered that what he understood Ms. Sanders to say is that the at-home work would be temporary while the college is closed due to COVID. Ms. Sanders confirmed.

Ms. Sanders asked if there were any other questions regarding the ORMS contract or the IGA. There were none. Ms. Sanders called for a motion to adopt Resolution 285 and the IGA. Mayor Castor clarified the motions required. Mayor Castor asked for a motion to approve the IGA. Council Akers made the motion, which was seconded by Councilor Montross. Mayor Castor voted aye, Council President Winslow voted aye, Councilor Akers voted aye, Councilor Montross voted aye, Councilor Reynolds voted aye. He then called for a motion to

approve Resolution 285. Council Akers made the motion, which was seconded by Councilor Montross. Mayor Castor voted aye, Council President Winslow voted aye, Councilor Akers voted aye, Councilor Montross voted aye, Councilor Reynolds voted aye.

### **ORDINANCE**

Mayor Castor asked the Council to review the draft Ordinance 2020-1, establishing a 20-mph speed limit, and bring their questions to the next meeting. He said that we will table the Ordinance for a month and revisit it in the second meeting in October. Mayor Castor then read the Ordinance and left it open to public comment. He instructed residents to submit any comments to [office@cityofmaywoodpark.com](mailto:office@cityofmaywoodpark.com) over the next month. Council will discuss the Ordinance at the second meeting of October.

Mayor Castor asked about the next agenda item, “Right of Way Paving.” Councilor Montross reported that she was going to discuss that with them in her task list section.

### **CODE OF ETHICS**

Mayor Castor asked Recorder Sanders if she had anything else. Ms. Sanders mentioned the Code of Ethics and asked if he wanted to cover it now. Mayor Castor said yes. Ms. Sanders explained that the current Code of Ethics was quite old, so she had gone to the website of the organization and found a new Code that had been updated in June 2020.

Mayor Castor asked Ms. Sanders to customize it for the City of Maywood Park, and include signatures. Ms. Sanders asked if the Council should vote to accept the new Code of Ethics. Mayor Castor answered that we should draft it as an Ordinance with a signing page to accept it as an official City document, then at the next work session, they can discuss it as a group and get everyone to sign it for our records.

### **WASTEWATER**

Mayor Castor reported that the Bond Counsel agreement was received. Mayor Castor asked the Council to review the agreement. This is the next step for us in putting together the information for the public discussion.

### **BUILDING INSPECTIONS**

Mayor Castor reported that we have received a draft IGA from the City of Portland to become our building inspection provider. They gave us their most current draft. He will have a meeting with Andrew from BDS to discuss it toward the end of this week or beginning of next to bring our feedback.

### **CURBSIDE COMPOSTING**

Mayor Castor reported that he had been in touch with Brian at Heiburg regarding rates. Their rates increased as of July. Brian is putting together numbers for us and will include cost of curbside composting. We should have the numbers soon.

### **WATER LINES**

Mayor Castor reported that Steve Young with the Portland Water Bureau informed him of pipe breaks in the water supply line. They identified issues with the supply line between 99<sup>th</sup> Avenue and 102<sup>nd</sup> Avenue on Campaign Street. They’re working on a plan to replace it. They will apply for a permit with us to do the work. Mayor Castor mentioned that we want the pavement restored in kind. He asked the Council to please review those documents.

### **CARES ACT**

Mayor Castor reported receiving feedback from Portland regarding the CARES Act funding. Most of the line items that we have identified won’t be questioned, but the CERT generator may not fit into a line item.

## **BOND**

Councilor President Winslow reported that we are still on target for getting the proposed sewer system and bond on the ballot for May 2021. Once we fill out and submit the Counsel Engagement form, things will start moving along. After that, we need to talk about how best to get the information to the residents of Maywood Park. We are on task.

Mayor Castor asked Councilor Akers if he had updates. Councilor Akers reported that he did not.

Councilor Montross thanked Mayor Castor for catching someone who ran off from the car crash.

## **CERT**

Councilor Montross reported that we need volunteers, including block captains or street captains. Volunteers should email her directly or the city office.

## **STOP SIGNS**

Councilor Montross reported on the stop signs at NE 99<sup>th</sup> Avenue and Failing Street. OAR 811.550 states that there can be no parking within 50 feet of a stop sign. Currently we have large trucks parked there, and drivers can't see the stop signs. Also, trucks are parked on the other streets blocking traffic from turning. She had spoken to the residents about it, but it may need to be referred to the Sheriff's Department. Mayor Castor said that if, after reminders, it continues to be a public safety issue, we'll contact the Sheriff's Department.

## **ODOT AND SPRINKLERS**

Councilor Montross reported that she had been in contact with ODOT regarding the broken sprinklers. They have had people leave and lost track of things as a result. ODOT has asked Councilor Montross to contact Valley View for quotes on some of the repairs. Their meeting had to be postponed due to the fires. We don't have a problem taking over the sprinkler system, but we won't do it until it's been repaired. Valley View has worked on ODOT projects before. Mayor Castor asked if Dan's crew does sprinkler work. Montross reported that yes, they do. Mayor Castor asked about the age of the system, can it be repaired, and do we need to replace sections. Councilor Montross doesn't know right now. Once ODOT brings it back to a functioning system, then Valley View can evaluate what needs to be done. Mayor Castor asked if ODOT gave us a timeline. Councilor Montross reported that they did not, due to traffic control issues because of fires. Councilor Montross estimated that it may be early October.

## **MOLES AND PESTS**

Councilor Montross asked residents to please not remove the milk jug looking containers, they are mole traps. We are under contract with Mole Pro NW, so no additional charges will be made through December for them to come out.

Other pests include rats up to 16" long. Christopher Roberts with Vector Control, which offers free property assessment, advice, up to 3 free snap traps, and 3 bait stations has been contacted. We can share their phone number with residents. Rat issues are caused by humans putting out bird seed, chicken feed, backyard compost, squirrel feeding, etc. She would like to have them come out and assess the Cul-de-Sac on Campaign St., the berm area, and the Commons. Councilor Montross asked if we would like to have them come out for those three areas.

Mayor Castor stated to have them send us the documentation and we'll post it to the website. We should address the public spaces now.

## **COMMONS**

Councilor Montross has been asked when the Commons is going to open up. She reported that we want to hear what Vector Control has to say first. We don't want it open with traps in there. Councilor Montross asked residents to please don't cross the caution tape that is up at the Commons. There's a reason the tape is up, and it is for your safety.

## **STREETLIGHTS**

Councilor Montross spoke with Chuck Hagen from the County. Some of our streetlights were supposed to be under a recall, but the sales rep said that the manufacturer is NOT recalling the lights installed in Maywood Park. However, the County will conduct their own investigation. Mayor Castor asked if it was the lighting district that would come out. Councilor Montross replied, yes.

## **RIGHT-OF-WAY 50/50 GRANT APPLICATION**

Councilor Montross mentioned that we received a second grant application for reimbursement of funds to improve right-of-way costs on the old form. She went by to look at the work done and would approve it. She reported that we hi-light a few words on the form to make it clearer that the application must be approved prior to the work being done. She noted that the same contractor (Webb) did both of the recent jobs. She will reach out to the contractor to give him a heads up on the procedure for approval. Mayor Castor agreed.

Treasurer Irwin noted that we have budgeted \$5,000 the fiscal year for right-of-way grants budget line item. After this application, there will be \$1,000 left in this budget line item. She noted to keep this in mind as other applications are submitted in this fiscal year.

## **PARK WATCH**

Councilor Montross thanked Ron Dickson, Councilor Reynolds, Council President Winslow and anyone else who helped doing extra Park Watch patrols on 9/9/2020.

## **GRAFITTI**

Councilor Montross reported that she didn't hear back from S2, but they're going to try to get some graffiti remover to take the graffiti off of the wording ("Speed Bump".) The wording isn't painted, it's melted onto the asphalt, so we want to use an appropriate remover to avoid damage. Eric Johnson at the County has been out of town and just got back. She also sent him a picture of the stop sign that is down and that we need a new one.

## **STREET SWEEPING**

Street sweeping will take place during the first Monday and Tuesday of November. Debbie at Lovett is scheduled for November 16<sup>th</sup> and 17<sup>th</sup> to clean the catch basins and dry wells. The bio bags that we've used in the past get broken open, get stolen, and often are not in place, so Councilor Montross recommends forgoing them for the most part, and only use them where they are really needed and actually work. Mayor Castor agreed.

Councilor Montross reported that she has been in contact with the Abney's regarding the flooding situation. They are going to get together and brainstorm solutions.

## **CITY ACTIVITIES**

The Chili Cookoff has been cancelled.

Killer Burger will have a food truck here at the Commons on October 6<sup>th</sup> from 5:00 to 7:00 pm. They have new pricing, a new team, and have sent out their new menu and price list.



Christmas Tree Lighting preparation will be on November 27<sup>th</sup> at 1:00 pm. Valley View will help put the lights up. Mayor Castor asked if Dan will charge us for it. Councilor Montross reported that she is trying to talk him into putting up the lights without any additional charge.

Christmas Tree Lighting will be on Friday, December 4<sup>th</sup> at 7:30 pm. The Christmas home decoration contest theme is “A Gingerbread Candyland”. Judging will end at 10:00 pm on December 20<sup>th</sup>. Please make sure your address is visible if you are entering the contest. First, Second, and Third prizes will be awarded in the form of gift cards for \$75.00, \$50.00, and \$25.00, respectively.

Mayor Castor thanked Michelle for her work.

Mayor Castor recognized Councilor Reynolds and thanked him for volunteering his time. Councilor Reynolds has been reading and catching up on things. He will be back in town the first week of October and will be more hands on then.

Councilor Montross asked Councilor Reynolds to sit in on meeting with the County on October 1<sup>st</sup> if he’s available.

**NEW BUSINESS AND PUBLIC COMMENT**

Mayor Castor asked if there was anything else. There was not.

**Mayor Castor requested a motion to adjourn. The motion was made by Councilor Akers and seconded by Councilor Montross. Mayor Castor voted aye, Council President Winslow voted aye, Councilor Akers voted aye, Councilor Montross voted aye, Councilor Reynolds voted aye.**

**Meeting was adjourned at 8:38 pm.**

# CITY OF MAYWOOD PARK Volunteer Resolution (Amended)

Resolution No.: 280B

Effective Date: July 1, 2020

A resolution extending workers' compensation coverage to volunteers of the City of Maywood Park, in which the City of Maywood Park elects the following:

Pursuant to ORS 656.031, workers' compensation coverage will be provided to the classes of volunteers listed in this resolution, noted on CIS payroll schedule, and verified at audit:

## 1. Public Safety Volunteers

Applicable \_\_\_\_\_ Non-applicable XX

An assumed monthly wage of *[enter monthly assumed wage here but no less than \$800 per month per volunteer]* will be used for public safety volunteers in the following volunteer positions (check all that apply):

- Police reserve
- Search and rescue
- Firefighter
- Emergency medical personnel
- Ambulance drivers
- Other *[List specifically by title]*

## 2. Volunteer boards, commissions, and councils for the performance of administrative duties.

Applicable XX Non-applicable \_\_\_\_\_

An aggregate assumed annual wage of \$2,500 will be used per each volunteer board, commission, or council for the performance of administrative duties. The covered bodies are (list each body):

- a. City Council (five members)
- b.
- c.

## 3. Manual labor by elected officials.



**Applicable** XX **Non-applicable** \_\_\_\_\_

An assumed monthly wage of \$800 per month will be used for public officials for the performance of non-administrative duties other than those covered in paragraph 2 above

List duties: Public Works

#### **4. Non-public safety volunteers**

**Applicable** \_\_\_ **Non-applicable** XX \_\_\_

All non-public safety volunteers listed below will track their hours and Oregon minimum wage will serve as assumed wage for both premium and benefits calculations. CIS will assign the appropriate classification code according to the type of volunteer work being performed. (List specific non-public safety volunteers below)

- Parks and recreation
- Senior center
- Public works *[List type of work such as sewer, water, roads, etc.]*
- Library
- Other *[List specifically by duty]*

#### **5. Public Events**

**Applicable** XX **Non-applicable** \_\_\_\_\_

Volunteers at the following public events will be covered under workers' compensation coverage using verified hourly Oregon minimum wage as basis for premium and/or benefit calculation: (List specific events)

- a. 4<sup>th</sup> of July Celebration
- b. Easter Egg Hunt
- c. National Night Out/Street Dance
- d. Christmas Tree Lighting

#### **6. Community Service Volunteers/Inmates**

**Applicable** \_\_\_\_\_ **Non-applicable** XX \_\_\_\_\_

Pursuant to ORS 656.041, workers' compensation coverage will be provided to community service volunteers commuting their sentences by performing work authorized by [ENTITY NAME].

Oregon minimum wage tracked hourly will be used for both premium and benefit calculations, verifiable by providing a copy of the roster and/or sentencing agreement from the court.



**7. Other Volunteers**

Volunteer exposures not addressed here will have workers' compensation coverage if, prior to the onset of the work provided that the City of Maywood Park:

- a. Provides at least two weeks' advance written notice to CIS underwriting requesting the coverage
- b. CIS approves the coverage and date of coverage
- c. CIS provides written confirmation of coverage

**The City of Maywood Park agrees to maintain verifiable rosters for all volunteers including volunteer name, date of service, and hours of service and make them available at the time of a claim or audit to verify coverage.**

Now, therefore, be it resolved by The City of Maywood Park to provide workers' compensation coverage as indicated above.

Adopted by the City of Maywood Park this twenty-first day of September, 2020.

Signature of Authorized Representative	Printed Name	Title
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Attest by Rene' Sanders this first day of June, 2020.  
 Printed Name

Signature	City Recorder
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# Reopening Guidance Tool

Use this tool to understand which guidance to follow for reopening



Type of activity or event		Transit	Personal Services	Indoor Entertainment	Outdoor Entertainment	Fitness-related Organizations	Outdoor Recreation	Sports	Venues	Restaurant/Winery/Bar	Shopping/Retail	Children and Youth
Executive Order Phases	Statewide Guidance	Bus Max line Ride sharing Taxicab Train		Museums	Museums Outdoor Gardens Zoos		Biking Hiking Private camps Public camps River rafting Skate parks State parks			Delivery Food carts Pick up	Convenience stores Farmers' Markets Gas stations Grocery stores Indoor retail Outdoor retail (strip malls) Stand-alone retail	Certified center (CC) Certified family (CF) Child Dance Classes Registered family (RF) School Aged Summer Day Camps Youth Sports Camps
	Phase I Guidance		Barber shops Day spas Esthetician practices Facial spas Hair salons Medical spas Nail salons Non-medical massage therapy Tanning salons Tattoo/piercing parlors			1:1 Athletic Training Adult Dance Classes Fitness centers Gyms Martial arts Personal training Yoga Studios				Breweries Distilleries Food pods Fraternal Organization Restaurant Wineries	Indoor mall	
	Phase II Guidance			Aquariums Arcades Axe throwing Billiards Bowling Bumper cars Carousels Escape room Ice-skating Indoor shooting range Jumping Gyms/Trampoline parks Karaoke Laser tag Lighthouse tours Mini golf Non-tribal card rooms Ping Pong Roller-skating	Amusement Parks Bungee jumping Fishing charters Go-karts Guided Horseback trail riding Guided kayak tours Jet boats Merry-go-round Mini-golf Outdoor adventure parks Outdoor shooting range Paintball Pumpkin patch/u-pick/maze Rail riders River cruises Scenic train Skydiving Trolley cars Zip line tours	Tennis clubs	Playgrounds	Archery Badminton Baseball Cycling Golf Gymnastics Licensed pools Pickleball Soccer Softball Sport courts Swim Lessons Swimming Table Tennis Tennis Volleyball	Amphitheaters Arenas Auditoriums Concert Faith-Based Venue Live Theatre Movie Theatres Social Gathering spaces Stadiums Wedding	Indoor seating Outdoor seating Private events Social/Private Clubs		Youth clubs
Phase I Gathering Size		No limit	Based on max occupancy allowing for physical distancing	Not Applicable	Not applicable	Based on max occupancy allowing for physical distancing, max 250	Max 25	Not applicable	Not applicable	Based on max occupancy allowing for physical distancing, max 250	No limit	Dependent on guidance
Phase II Gathering Size			Max 50 indoor; max 100 outdoor	Based on max occupancy allowing for physical distancing, max 250	Based on max occupancy allowing for physical distancing, max 250 (applicable for statewide guidance)	Based on max occupancy allowing for physical distancing, max 250	Max 50 indoor; max 100 outdoor	Max 50 indoor; max 100 outdoor	Max 50 indoor; max 100 outdoor	Based on max occupancy allowing for physical distancing, max 250		
Applicable Guidance		Transit agencies	Personal services	Indoor/Outdoor Entertainment	Indoor/Outdoor Entertainment	Fitness-related Organizations	Outdoor Recreation	Licensed pools, spas and sport courts and Recreational Sports	Venue, Restaurant guidance also applicable if food is served.	Restaurant, Venue guidance is also applicable if utilizing space for a pre-booked social gathering.	Retail stores	Child Care and School Aged Summertime Day Camps
Additional Applicable Guidance		General Employer/ Face Coverings	General Employer/ Face Coverings	Restaurant guidance also applicable if food is served.	Restaurant guidance also applicable if food is served.	Licensed Pools, Spas and Sport Courts	Restaurant guidance also applicable if food is served.	General Employer/ Face Coverings	General Employer/ Face Coverings	General Employer/ Face Coverings	Shopping Centers and Malls	General Employer/ Face Coverings
				Venue guidance is also applicable if utilizing space for a pre-booked social gathering.	Venue guidance is also applicable if utilizing space for a pre-booked social gathering.	Restaurant guidance also applicable if food is served.	Venue guidance is also applicable if utilizing space for a pre-booked social gathering.				General Employer/ Face Coverings	
				General Employer/Face Coverings	General Employer/ Face Coverings	General Employer/ Face Coverings	General Employer/ Face Coverings					

# Halloween... during a pandemic

It's important to take care of yourself and your family during the holidays. We can do this by weighing risks with rewards. Below are Fall activities, published by the CDC, organized by risk category.



## Lower risk

- Carving or decorating pumpkins with members of your household or outside with neighbors or friends
- Decorating your living space
- Scavenger hunt where children are given lists of Halloween-themed things to look for while they walk outdoors from house to house admiring Halloween decorations at a distance
- Virtual costume contest
- Halloween movie night with people you live with
- Scavenger hunt-style trick-or-treat search with your household members in or around your home



## Moderate risk

- Trick-or-treating where individually wrapped goodie bags are lined up for families to grab and go
- Having a small group, outdoor, open-air costume parade
- Attending a costume party held outdoors
- An open-air, one-way, walk-through haunted forest
- Visiting pumpkin patches or orchards
- Having an outdoor Halloween movie night with local family friends



## Higher risk

- Traditional trick-or-treating where treats are handed to children who go door to door
- Trunk-or-treat where treats are handed out from trunks of cars
- Crowded indoor costume parties
- Indoor haunted house where people may be crowded together
- Hayrides or tractor rides with people who are not in your household
- Traveling from a highly contagious county to a lower contagious county

### All activities assume...

- Wearing a cloth or surgical mask
- Using hand sanitizer or washing your hands
- Distancing (6 feet)
- Not currently diagnosed with, have symptoms of, or recently exposed to COVID-19
- Minimal community spread

## Other considerations



- A costume mask is not a substitute for a cloth mask unless it is made of two or more layers that covers the mouth and nose and doesn't leave gaps
- Do not wear a costume mask over a protective cloth mask, making it difficult to breathe



- If screaming will likely occur, greater distancing is advised. The greater the distance, the lower the risk of spreading a respiratory virus.



- Lower your risk by following CDC's recommendations on hosting gatherings or cook-outs, like using single-use utensils and avoiding self-serve food or drink options



- If you are preparing goodie bags or found a creative way to hand out candy, wash your hands with soap and water for at least 20 seconds before and after

**ORDINANCE NO. 2020-1**

**AN ORDINANCE ESTABLISHING 20-MPH SPEED LIMIT**

**THE CITY OF MAYWOOD PARK ORDAINS AS FOLLOWS:**

**TITLE.** This Ordinance shall be known as the City of Maywood Park Speed Reduction Ordinance

**PURPOSE.** The Purpose of this Ordinance is to provide the City of Maywood Park with a 20-mph speed limit

Section 1 – Implementing HB2682, residential speed limits will be lowered to 20-mph. The lower speed will make streets safer, with the goal of eliminating any serious injuries or possible fatalities.

Section 2 – Implementing a 20-mph speed limit brings the City of Maywood Park into conformity with surrounding neighborhoods.

Effective Date THIS ORDINANCE TAKES EFFECT 30 DAYS FROM THE DATE OF ADOPTION.

PASSED and APPROVED by the City Council of the City of Maywood Park on the 21<sup>st</sup> day of September, 2020.

\_\_\_\_\_  
Matthew Castor, Mayor

or

\_\_\_\_\_  
Arthur Winslow, Council President

ATTEST:

\_\_\_\_\_  
Rene' Sanders, City Recorder



# City of Maywood Park

10100 NE Prescott St., Suite 147, Maywood Park, OR 97220

Work Session

Virtual Meeting via Zoom

Zoom url: <https://us02web.zoom.us/j/81305967582>

Maywood Park, OR 97220

Monday, October 05, 2020

8:00 pm to 9:00 pm

8:00 Council Discussion: Wastewater System

8:55 Closing Comments

9:00 Meeting Ends

The sole purpose for this meeting is for the Council to discuss the wastewater system plan.

**MAYOR MATTHEW CASTOR**

**COUNCIL PRESIDENT ART WINSLOW**

Councilor Jim Akers, Councilor Michelle Montross, and Councilor Chris Williams

503-255-9805