

MINUTES OF COUNCIL MEETING  
FOR THE CITY OF MAYWOOD PARK  
03 AUGUST 2020 7:00-8:00 PM

**- COUNCIL MEETING -**

In Attendance: Mayor Matthew Castor, Council President Art Winslow, Councilor Jim Akers, Councilor Michelle Montross, Councilor Chris Williams  
Absent: Treasurer Wendy Irwin  
Staff Present: City Recorder Rene' Sanders  
Residents present: Kim Hutchinson, nimsk, Linda Hardin, Miriam Berman, George D, Robert Burrow

The City Council Meeting was called to order at 7:00 pm.

**PRESENTATION**

None Mayor Castor reported that we may have a proposal from Chief Deputy Nicole Morrisey regarding racial equity training. The Sheriff's Department would like to connect with us and with citizens. The attention to this issue is driven by the BLM movement to issues with law enforcement. They would like to have a dialogue and open it up as a forum.

In addition, the HOPE team would talk about their group and what they do. We don't have faces for their members or understanding of all their services. Doug Asboe who leads that team, would come and provide education about their services and how they try to help.

Chief Deputy Nicole Morrisey will try to pull it all together and have a presentation for the next meeting. She will let Mayor Castor know if that's a possibility.

**PUBLIC HEARING**

None

**APPROVAL OF MINUTES**

Mayor Castor asked the council to review the minutes from the July 20, 2020, City Council meeting. Mayor Castor then asked the council if they had any changes in the minutes of the Council Meeting. There were none. Mayor Castor called for a motion to approve the July 20, 2020, City Council meeting minutes. Councilor Akers made the motion, which was seconded by Councilor Montross. Mayor Castor voted aye, Council President Winslow voted aye, Councilor Akers voted aye, Councilor Montross voted aye, Councilor Williams voted aye.

**SPEED ZONE CHANGE**

Mayor Castor asked Councilors Montross and Akers to draft an ordinance for the change in speed limit from 25 mph to 20 mph on Maywood Park streets. The survey results indicated that people are in favor of making the change. He suggested that they connect with ODOT for assistance.

**WASTEWATER**

Mayor Castor reported that he and Council President Winslow met with Christine Reynolds and Steve White from Oric, and previously met with Loren Miller from Piper Sandler. We're going to get some proposals in for developing a bond measure to fund the potential sewer project and engage with lending agencies. They will send a scope of work outline along with the proposal. We have a proposal from Lauren. Christine will be sending a proposal and scope of work.

### **CARES ACT FUNDING**

Mayor Castor reported that he had another conference call with the Portland mayor and East County leaders. He sent a spreadsheet to Wendy to fill out expenses that we have incurred due to COVID. He hopes to have it out to everyone by the end of the week.

### **RACIAL EQUITY**

Mayor Castor reported that the Alliance for Racial Equity proposed creating a “pod” in the region for racial equity training. They hope to connect us with other municipalities to keep the cost of training down.

### **STOLEN PICKUP TRUCK**

Mayor Castor reported to Councilor Montross that a Deputy came out and verified that an abandoned pickup truck was stolen. They were able to address the issue.

### **CERT**

Council President Winslow reported that the CERT line item is now fully funded for the year, and that they are looking at a list of things to purchase. Mayor Castor reported that he will pass on the CARES act spreadsheet to see if there are any costs associated with COVID. There are some Line items for purchases to date as well as additional purchases during this year. There are categories to fund those items through CARES Act funding as well as FEMA funding. Council President Winslow said that would be great to have.

### **SEWER**

He reported that regarding the sewer, he’s been reading information that Christine emailed from the League of Oregon Cities and the book on financing. Council President Winslow stated that we need a work session to discuss how to move forward with the wastewater plan. Topics would include a breakdown on timing and how it’s going to proceed.

Council President Winslow asked for a work session to discuss moving forward with wastewater plan. He wants to discuss timing and how it’s going to proceed.

Council President Winslow asked City Recorder Sanders to contact the Secretary of State’s office and get a firm listing of dates and the necessary paperwork that we need to follow in order to vote in May for a referendum and bond presentation.

Mayor Castor reported that Steve White gave a rough calendar for that, based on previous year, but it would be good to have current calendar.

### **ROADS**

Councilor Akers reported that he looked at the roads, and the survey grade for 1 mile was category 1 for poor condition due to the grade sinking on 102<sup>nd</sup> and some on Prescott.

He also reported that he will be getting in touch with the striping company to put the striping back in on each side of the ADA ramps.

### **EVENTS**

Councilor Montross reported that the Chili Cookoff is scheduled for October 24<sup>th</sup> if we can have it.

### **SPRINKLER SYSTEM**

Councilor Montross reported that she'd been in talks with ODOT regarding the sprinkler issues. They no longer have their landscaping division. The new guys are coming out tomorrow morning. She will meet with them, along with Mike Reynolds. They will look at the panels, the sprinkler heads, and get the system going. The leak is fixed at the cul-de-sac on Campaign. She also mentioned that the NAGS had cleaned out the ivy in the Campaign cul-de-sac.

### **ODOT**

Councilor Montross reported that ODOT has one person who just does graffiti. They cleaned or replaced the affected signs. Another person was removing graffiti from the wall. They are trying to stay on top of it.

Councilor Montross reported that Sarah, the resident that lives at the big blue house at the end of Campaign, said that the big cottonwood tree on the berm between the retaining walls, hangs out over her house. It is rotten, and is a hazard. Councilor Montross had City Forester Ben Harrison look at it. It's on ODOT property. ODOT will be removing several of the trees in that area starting tomorrow, but it will take longer for the cottonwood removal.

ODOT has put up more barriers to prevent parking at the 92<sup>nd</sup> Avenue cul-de-sac. Councilor Montross reported that she didn't know who will mow the grass since they've gotten rid of their landscaping crew.

There is a vehicle that sits in the cul-de-sac that has been marked. A lady that's always down there seems to be with the car.

### **PARKING BY PERMIT SIGNS**

Councilor Montross reported that we have the signs. We need to speak to the residents about posting the signs, then we can get locate out. The primary issue is with people on the Portland side. They had three vehicles parked right under the Parking by Permit Only sign. She talked to the person who was outside the residence, and the vehicles were promptly moved.

Mayor Castor reported that the residents on 96<sup>th</sup> have been great. He asked Councilor Montross to make sure the residents have their parking permits, and to make the sheriff aware. The deputies should be able to tell the people to move their cars.

### **PBOT**

Councilor Montross addressed the possibility of a crosswalk at Prescott Street. She sent a picture and request to put a crosswalk from the end of the bike path to the sidewalk on the other side. Mayor Castor reported that he and Councilor Williams had discussions with PBOT previously regarding a crosswalk at 96<sup>th</sup> Avenue. PBOT was trying to secure funding, and said that it was a few years out for their budget. Councilor Williams reported that they thought to put a crosswalk on 96<sup>th</sup> Avenue to redirect people away from the bike path due to campers. Mayor Castor added that this is part of their project to identify and improve unpaved roads.

### **DRINKING FOUNTAIN**

Councilor Montross reported that most of the drinking fountains are turned off due to COVID 19. She thought we should we leave the dog fountain off until the restrictions are over, and wondered if we should we wait to put the bubbler back on since it might get stolen again. Mayor Castor decided to go ahead and put it on, but leave the fountain off.

### **VALLEY VIEW**

Councilor Montross has a meeting with Dan from Valley View tomorrow. They had set up two phases to start the cleaning projects. Initially, they were to begin in June, then it was postponed to July, now it's August and they haven't started yet. She will ask if they can start some of it, specifically, crown raise the street trees to 14 feet.

Mayor Castor asked what delays they have had. Councilor Montross reported that some employs quit, and one tested positive for COVID19.

### **ELECTRICAL**

Councilor Montross reported that we are having problems with people accessing City electrical outlets. She is getting an estimate to change the outlets to a more secure box.

### **CERT**

Councilor Montross reported that she ordered a generator, which could be used for City events in addition to being an emergency response tool. As such, it could be paid for by the event funds. She had checked with City Treasurer Irwin, who said that this was okay. Councilor Montross reported that she spoke with Katy Moyes regarding providing CERT training. She's an RN. She is willing to provide training. She also spoke with Ron Dickson to ask him to help head up the damage assessment team. He is willing to do so.

### **ODOT**

Councilor Montross reported that people are cutting more fence, this time under the overpass. She will talk to ODOT to see what can be done about it.

### **RESIDENTIAL FLOODING**

Councilor Montross reported that she had reached out to Brent and Heather Abney regarding the drainage problem on their property. Mayor Castor reported that there is also a concern about the tree that's buckling the road. It's getting worse over time. We have been informed that significant root pruning would likely kill the tree. This may be part of addressing the flooding as well. Mayor Castor thanked her for staying in touch with them.

### **COUNCILOR WILLIAMS**

Councilor Williams reported no updates.

### **APPLICATION FOR IMPROVEMENTS**

City Recorder Sanders presented application for funds for improvements. Councilor Akers pointed out that the work needs to be approved prior to the completion of the work. Mayor Castor suggested that they drive by and inspect the work, but agreed that it must be approved in advance. Council President Winslow suggested changing the working on the form to state "Preapproved". Mayor Castor agreed that "Preapproved before work is begun" would be appropriate to add to the form. Mayor Castor suggested a drive by to check out the work and bring it back at the next session.

### **NEW BUSINESS AND PUBLIC COMMENT**

Mayor Castor opened the floor to new business.

Council President Winslow asked Councilor Williams how many people were listening in to the meetings. Councilor Williams reported that there are five right now, but sometimes there are closer to ten.

Mayor Castor mentioned that we should promote the HOPE team and other Sheriff's Department presentation. City Recorder Sanders offered to take his wording, or create something to put on the website and City Facebook page. Mayor Castor said that he'll need to get the dates and more details first.

Resident George D was recognized. He believed that the survey results for lowering the speed limit were about 50/50, and wondered why are we going through with it. Mayor Castor responded that a lot of people requested it.

Councilor Montross mentioned a sign that was posted on Mason Street that said, “Lower the speed limit not the speed bumps.” She agreed that a speed limit sign isn’t going to slow them down, but [a lower speed limit] does have repercussions if something happens.

Mayor Castor asked if there was anything else. There was not. He asked if there was any new business. There was not.

**Mayor Castor requested a motion to adjourn. The motion was made by Councilor Akers and seconded by Councilor Montross. Mayor Castor voted aye, Council President Winslow voted aye, Councilor Akers voted aye, Councilor Montross voted aye, Councilor Williams voted aye.**

**Meeting was adjourned at 7:48 pm.**

FINAL