

MINUTES OF COUNCIL MEETING
FOR THE CITY OF MAYWOOD PARK
17 FEBRUARY 2020 7:00-8:00 PM

- COUNCIL MEETING -

In Attendance: Mayor Matthew Castor, Council President Art Winslow, Councilor Jim Akers, Councilor Michelle Montross, Councilor Chris Williams

Absent:

Staff Present: City Recorder Rene' Sanders, City Treasurer Wendy Irwin

Residents present: Kim Hutchinson, Nathan Montross, Mike Reynolds, Ron Dickson, Bob Burrow

The City Council Meeting was called to order at 7:00 pm.

PRESENTATION

Officer Matt Jordan presented the sheriff's report for January. There were 28 dispatch calls to Maywood Park, and 17 self-initiated. There were two emergencies. Last month there were 34 dispatch calls with 16 self-initiated. The Sheriff's Department average response time to a priority call was 10 minutes, 48 seconds. The previous month's response time was 13 minutes, 26 seconds. Non-emergency response time was 12 minutes. The previous month was 15 minutes. Total time on calls in January was 14 hours 23 minutes. The average time per call was 23 minutes 59 seconds in Maywood. There was one non-injury crash in Maywood in the 4100 block of NE 92nd.

Resident Montross asked about the parked cars at 96th and Prescott. Resident Reynolds said that guy had a wrecking company going. Mayor Castor said that PBOT was out there a month ago tagging cars for towing. Dan said that they tagged a bunch of cars with green tags to tow. The next day they were all gone. Mayor Castor mentioned that one car had ended up east of 99th on Campaign. It has tow-tags on it. Resident Hutchinson mentioned that he has seen people walking down 96th and then walking down the street to Prescott. Mayor Castor pointed out that these are public streets with no restriction on parking. One option to look into is putting up "Parking by Permit Only" signs. Resident Montross added that most of the cars looked like they weren't street legal to drive. Resident Burrow suggested that it is probably an issue with city of Portland in zoning. Officer Jordan reported that he receives and coordinates responses to all email for the sheriff's department. The common theme is that the City of Portland isn't responding, so they turn to the Sheriff's office to get help. He mentioned that Portland Police are in a triage state and they don't have time for smaller violations. Resident Dickson reported that on 102nd by the hospital, the same thing was going on. One of the cars was stolen. The guy got arrested.

Mayor Castor mentioned that a couple of parents asked him about the way that parents drop off and pick up their kids at Prescott Elementary. Parking volunteers are harassing the parents because the school is asking them to drop off their children on 105th and not on Prescott. Officer Jordan thought that maybe the school needs clarification on the rules. Mayor Castor asked if schools have special rights in directing traffic and parking. Office Jordan replied no, they have to follow the rules. Mayor Castor will follow up with Prescott Elementary.

Resident Dickson reported that he was down at the apartment on the cul-de-sac when he saw an Escalade and a guy on a bike exchanging something. He called it in.

Mayor Castor asked Resident Reynolds if he noticed anything with the fence and homeless camp. Resident Reynolds replied that yes, it has been cut again. There was also a camp cleanup where they pulled all of the stuff into a pile, and then left the pile there. It subsequently created quite a mess.

Resident Reynolds reported lots of cars on Maywood Place due to a special Pokémon Valentine's day event with 41 cars coming into the cul-de-sac. Resident Dickson reported that he picked it up on cameras.

Resident Montross reported a vehicle 500 yards down the trail on 92nd. He felt like someone may be sleeping in the vehicle.

Officer Jordan mentioned that now that spring is coming, everyone should trim their trees and bushes away from windows and make sure that your outdoor lights and motion detectors are working. Mayor Castor added that we need to keep things out of our cars and our cars locked. Officer Jordan mentioned having the HOPE team come to a meeting soon. Resident Montross asked if the HOPE team were officers. Mayor Castor replied yes.

PUBLIC HEARING

None

APPROVAL OF MINUTES

Mayor Castor asked the council to review the minutes from the February 3rd Council meeting. Mayor Castor then asked the council if they have any questions about the minutes. There were none. Mayor Castor called for a motion to approve the minutes. Councilor Akers made the motion; which was seconded by Councilor Montross. Mayor Castor voted aye, Council President Winslow voted aye, Councilor Akers voted aye, Councilor Montross voted aye, Councilor Williams voted aye.

TREASURER REPORT

City Treasurer Irwin presented the January 2020 Treasurer's Report for the council. On page 3 of 11 of the report, the total cash assets by fund are shown for January, total cash is \$478,795.67. On pages 5-7 of the report, the actual amounts for seven months from July 1, 2019 through January 31, 2020 versus the 12-month annual budget is shown. Mayor Castor asked what the permits, licenses and fees income category entailed. Ms. Irwin reported that revenue from permit fees issued from the City of Troutdale, fees for City chicken and tree permits, and title company lien search fees are included in this account. Ms. Irwin continued with the report, stating that the final pages, 8-11 are a detail listing of the checks written and deposits made during the month, by fund. Mayor Castor asked about check to Panta Nesta. Ms. Irwin replied that Panta put up the City Christmas tree lights and will also be taking them down in the next week or so. Mayor Castor asked if the amount included the lift rental. Ms. Irwin replied no, lift rental will be extra. Mayor Castor wondered why the Christmas tree light installation and removal cost more than in years past. Ms. Irwin reported that it cost \$250 each for labor for light setup and removal as it has in the past. Mayor Castor reported that the tree company had donated the lift in the past. Ms. Irwin replied that now we're paying for the lift. Mayor Castor asked about the audit expense. Ms. Irwin reported that was the total fee for the audit, \$9,000.

Ms. Irwin asked if there were any other questions. None. Ms. Irwin requested that a motion be made to approve the January Treasurer's Report as submitted with a final cash balance of \$478,795.67. Councilor Akers made the motion; which was seconded by Councilor Montross. Mayor Castor voted aye, Council President Winslow voted aye, Councilor Akers voted aye, Councilor Montross voted aye, Councilor Williams voted aye. Motion passed.

RESOLUTIONS

Resolution #280 Internal Control Policies & Procedures Updated. Treasurer Irwin presented the Resolution to the Council. Mayor Castor asked for motion to approve Resolution #280 as submitted. Councilor Akers made the motion, Councilor Montross seconded. Mayor Castor voted aye, Council President Winslow voted aye, Councilor Akers voted aye, Councilor Montross voted aye, Councilor Williams voted aye.

SURVEYS

Mayor Castor reported that he put a survey together that he had sent to the Council. Once everyone has responded, he'll have City Recorder Sanders publish it online and in paper. He reached out to Heiburg for rates on curbside composting. They will be having a rate increase, so requested that we wait until July.

PERMITTING

Mayor Castor mention Rene' and Art had met with Troutdale to get some records. There are still talks of Portland being a possibility, there's a possibility of state involvement along with private contractors.

WASTEWATER SYSTEM

Mayor Castor mentioned that the Council has the latest information from Pace on the proposal. Mayor Castor told City Recorder Sanders that we will need to schedule a work session for this. Recorder Sanders acknowledged.

Resident Burrows expressed doubt that surveys will be helpful for the speed limit. He thinks they are a waste of time. Mayor Castor reported that he had been approached by members of the community regarding the speed limit, which prompted the need for surveys. Mayor Castor asked Resident Burrows if the speed limit was lowered at no cost to taxpayers, would he be for it. Resident Burrows said he probably wouldn't care. Mayor Castor mentioned the request from PBOT to lower the speed limit on Prescott St. and 102nd Ave to 25 mph. Resident Montross asked if there had been any conversation about adding crosswalks on Prescott Street. Mayor Castor reported that he and Councilor Williams had been in communication with PBOT some time back. They were looking at trying to get funding for putting in a crosswalk on NE 96th Ave. They didn't have funding. Resident Burrow said that he's been watching Prescott for 25 years, and doesn't think anyone is going to change their habits if the speed limit is changed. Mayor Castor reported that he was weighing the potential pros and cons of the speed limit change on Prescott. He mentioned that one thing he likes about surveys is that it generates interest and gets people talking about it. Resident Reynolds said it protects the council against the residents saying that the Council doesn't listen to them.

Mayor Castor mentioned several issues that surveys may address; the Commons, composting, speed limit. He wondered if this should be one survey or separate surveys. A Resident commented that the Commons was a huge issue. Resident Burrow asked about response rate on the surveys. Mayor Castor said that the last survey got a lot of responses and a lot of hand-written comments. The septic system survey didn't get much response because people didn't have cost info. They weren't the homeowners that installed the system. The systems were added prior to sale of the property. Resident Burrow suggested using 8 ½ x 14 paper instead of 8 ½ x 11" paper to mail out for the surveys, since there's more space on it.

Mayor Castor followed up with City Recorder Sanders regarding information on a septic system that was pending construction, but missing paperwork. They have what they need now.

Mayor Castor asked if anyone had any questions. Councilor Akers mentioned that there is only one speed sign around NE 90th Avenue. Mayor Castor said that they will put up more signs if the speed limit changes.

Resident Burrow asked about the accident at 96th and Prescott. Mayor Castor summarized the accident.

ORDINANCES

Council President Winslow brought up Ordinance 9G. The company working on codification sent it back with some revisions that they want us to look at. They were primarily changes needed in wording and most were easily

made. Council President Winslow spoke with Ben Harrison about it and Ben has received the ordinance with the revisions. The document with the changes will need to be reviewed and approved by both the Council and the DLCD.

Council President Winslow reported that he and City Recorder Sanders went to Troutdale to talk about obtaining our permitting and inspection records. They agreed to provide us with copies of all records. As part of the discussion, Council President Winslow asked what day was the last day they would accept permits. June 28th was the answer.

99th AND FAILING STOP SIGNS

Councilor Akers reported that the cost would be \$450 for each stop sign plus \$100 for the stripe and \$15 for the legend in front of it. Councilor Akers asked the county to look at the area and see if there were any issues on the NW and NE sides. The only issues were no asphalt corners. There are neighbors' yards and part of a driveway. Cost for a flap and stop sign would be \$650. Mayor Castor asked if Councilor Akers had talked with Treasurer Irwin to see if there is money in the budget. Councilor Akers replied not yet. Treasurer Irwin said yes, there is money in the budget to cover the new signage. Councilor Akers spoke with Eric Johnson from Multnomah County. Their opinion was to leave the asphalt alone and put the stop sign there. Ms. Irwin said that there's \$15,000 budgeted in the street fund for signage through end of June. Mayor Castor asked about Council's view on stop signs. All of the Council agreed that the signs are needed. Mayor Castor asked what residents thought. Residents Reynolds, Montross, and Dickson also agreed that they are needed. Resident Hutchinson asked if it could be a three-way. Resident Dickson replied that it would be hard to do a three-way with the Commons entrance. The Council agreed to have the stop signs installed. Treasurer Irwin clarified that the total cost would be about \$1000. Councilor Akers replied, yes.

SPEED BUMPS

Councilor Akers reported on the speed bumps. He reached out to Multnomah County, but they refused to bid on it. They would outsource the work. Mayor Castor clarified that the speed bumps were for Failing and Maywood Place. Councilor Akers reported that he marked proposed locations for the speed bumps. Mayor Castor asked about the three bids. Councilor Montross reported that KL Paving out of Canby is supposed to be contacting her to provide a third bid. Mayor Castor said let's get it done.

STREET LIGHTS TO LED

Councilor Akers has a bid from Multnomah County. He also looked at some old bids from last year, including one from Christenson. Mayor Castor asked if Chet could send or has sent a cut sheet on what the new lights would look like. Councilor Akers thought so but didn't have it with him. Mayor Castor mentioned that people probably want better lighting, but probably don't want to change the character of the path. Councilor Akers said that yes, they would replace the ballast with the LED fixture, leaving the housing in place. Mayor Castor reported that we have one fixture in the storage container that we could use as an example to see the difference. He also mentioned that the budge for this project would probably be for next fiscal year, since it would cost \$15,000 to \$20,000. Treasurer Irwin said yes, we currently only have \$2,500 in the street fund for lighting. Councilor Akers reported that the street light at Sandy and 122nd is the same base with a different top, and it has an LED light in it. Mayor Castor directed Councilor Akers to gather images, cut sheets, and cost and bring it up for the next budget cycle.

CHRISTMAS TREE LIGHTS

Councilor Montross reported that she is coordinating to get the lights taken down by early next week.

POW MIA FLAG

Councilor Montross reported that Councilor Akers asked her to make contact and order a POW/MIA flag to be flown under the US flag when it goes back up this spring. It should arrive by the end of week.

STREET SWEEPING

Councilor Montross reported that the street sweeper said they would clean anything on the asphalt that had no parked vehicles. That's what they did. She spoke with former Mayor Hardie about previous years. Also, Valley View came out to blow out/clean out the roundabouts and the curbs prior to the street sweeper. Councilor Montross offered a big thank you to the residents for their cooperation in moving vehicles and being ready for the sweeping. Dana (street sweeper) suggested we sweep twice a year. Mayor Castor mentioned that we usually do. Councilor Montross agreed. She is checking with Heiburg on cost of waste. Mayor Castor thanked Councilor Montross for coordinating the work. Councilor Montross said that Dana as well as Dan and Valley View are great to work with.

PUBLIC SAFETY

Councilor Montross reported that Sgt Jordan hit all the points on public safety.

CODIFICATION

Councilor Williams reported that he will be working with Council President Winslow and Ben on the ordinances. We have about 90 days to get back to them without incurring extra fees. Once this is done, we'll have a city code.

CITY RECORDER UPDATE

City Recorder Sanders reported on the completing of printing and filing projects, including insurance records, agendas, final meeting minutes, and agenda packets. She is continuing to update electronic files of agenda packets, and has them completed back through 2010.

2020/2021 BUDGET

Treasurer Irwin reported that she is currently working on getting the budget together. She requested any budget items or projects from the Council along with estimated costs be submitted to her by April 6th so she can include them in the proposed budget. There was one change made to the Budget Calendar approved at the last council meeting, the June 15th meeting was moved to June 22nd due to availability of the meeting room. This will be the meeting where the council will be approving the final resolutions for the budget.

NEW BUSINESS

Nathan reported that the garage sale is coming up in July. His contact information is maywoodparkags@gmail.com or phone 503-358-6393. He also reported that his neighbor is moving out, so there is a 3-bedroom, 2-bath duplex for rent for \$1,800 per month. He also thanked Jim and Mike for getting all the biobags and doing all the hard work of placing them through the city.

PUBLIC COMMENT

Resident Dickson spent a night walking around every block checking lights. He said that there is a gap around the Montross' house. It's about a 200-foot gap in lighting. He also reported dark areas at the Commons. There are currently two lights at the commons, one is located at the Stephens' house and one is at the park. Mayor Castor mentioned that the LED heads were defective and slated to be replaced, which may help lighting in that area. Resident Dickson reported that the light at the Cul-de-sac has a tree branch covering the light; and that there is a dark zone at Campaign. There is a pole there without a light fixture. Mayor Castor asked Councilor Montross if the person doing the Christmas lights was a tree person. She confirmed that he is. Mayor Castor explained that no one does any pruning on the trees that have branches hanging under the lights. He asked Councilor Montross to inquire if, while they're out removing the Christmas lights, the tree company could take a look at the limbs around the lights. Mayor Castor mentioned another dark zone on Mason Street between 99th and 96th. Mayor Castor asked Resident Dickson to send Jim the pole number of the fixtures without a light in the cul-de-sac.

Mayor Castor asked if there was anything else. Resident Dickson mentioned that there are three areas where there are cars that haven't been moved in months. Mayor Castor asked if the SE Corner of 102nd was one of them. Resident Dickson confirmed that it was. Mayor Castor said that this is a Code violation. He will talk to Dave at Code Enforcement.

Mayor Castor again asked if there was anything else. There was not.

Mayor Castor requested a motion to adjourn. The motion was made by Councilor Akers, and seconded by Councilor Montross. Mayor Castor voted aye, Council President Winslow voted aye, Councilor Akers voted aye, Councilor Montross voted aye, Councilor Williams voted aye.

Meeting was adjourned at 8:19 pm.

FINAL