

MINUTES OF COUNCIL MEETING  
FOR THE CITY OF MAYWOOD PARK  
06 JANUARY 2020 7:00-8:00 PM

- COUNCIL MEETING -

In Attendance: Mayor Matthew Castor, Councilor Jim Akers, Councilor Michelle Montross, Councilor Chris Williams  
Absent: Council President Art Winslow  
Staff Present: City Recorder Rene' Sanders, City Treasurer Wendy Irwin  
Residents present: Kim Hutchinson, Nathan Montross, Mike Reynolds, Faye Reynolds, Ron Dickson, Miriam Berman , Robert Burrow

The City Council Meeting was called to order at 7:00 pm.

**PRESENTATION**

None.

**PUBLIC HEARING**

None

**APPROVAL OF MINUTES**

Mayor Castor asked the council to review the minutes from the December 2nd Council meeting. Mayor Castor then asked the council if they have any questions about the minutes. There were none. Mayor Castor called for a motion to approve the minutes. Councilor Akers made the motion; which was seconded by Councilor Montross. Mayor Castor voted aye, Councilor Akers voted aye, Councilor Montross voted aye, Councilor Williams voted aye.

**TREASURER REPORT**

City Treasurer Irwin presented the November 2019 Treasurer's Report for the Council. Page 3 of 11 shows total cash assets for November as \$429,301.34. Pages 5-7 show actual amounts for five months, July through November, and the annual budget for the fiscal year to show the budget vs. actual expenditures. During the months of November and December, Ms. Irwin reported that she made the transfers per budget to the various funds. She reported that we received the large property tax revenue amount for 2019/2020 budget year from Multnomah County in December.

Ms. Irwin asked if there were any questions. Resident Burrow asked if the total amount in the report included the property tax. Ms. Irwin answered no; large checks for tax revenue weren't received until December. About \$101,150 was the total amount of the checks received in December, which is the majority of the property taxes. Checks were deposited on 12/2/2019 and 12/9/2019. A little more will come in later as collected.

The remaining pages, 8, 9, and 11 show the checks written and the deposits made in November for each of the funds.

Ms. Irwin asked if there were any other questions. None. Ms. Irwin called for a motion to approve the November Treasurer's Report as submitted with a final cash balance of \$429,301.34. Councilor Akers made the motion;

which was seconded by Councilor Montross. Mayor Castor voted aye, Councilor Akers voted aye, Councilor Montross voted aye, Councilor Williams voted aye. Motion passed.

## **RESOLUTIONS**

Mayor Castor spoke with Art about the street sweeping bids; and wondered if everyone had time to review them. The resolution for budget transfer in Storm Drain Fund will be tabled until the next meeting on January 13, 2020.

## **ORDINANCES**

None

## **RESIDENT SURVEYS**

Mayor Castor reported that he is working on drafts for a few surveys. We've had the question of food waste composting come up, as well as the possibility of a speed limit change Mayor Castor reported that he had reached out to Heiburg for updated quotes on curbside composting. He reported that we will offer a survey on paper and electronically on the curbside composting question. Mayor Castor wants to do a public engagement survey for opinions on a number of topics, including reducing the speed limit, and the future use of Maywood Commons. Mayor Castor said that this was on his to do list.

## **FRANCHISES**

Nothing new.

## **WASTEWATER**

Mayor Castor talked with Bill Pavlich at Pace Engineering regarding the progress on the wastewater situation. He has a lot of the last septic data has been gathered; and he is formatting it. He thought he'd be done in the next week or so.

## **TRAFFIC DIVERTER**

Mayor Castor reported that he had received a quote from Kittelson to survey and design a new roundabout for the intersection of Skidmore and Maywood Place. Their bid was about \$14,000.00 to design and build. Jorge, one of our residents who does the same type of engineering, said that he will do it for a small stipend. It will probably be about \$1000.00. Jorge did say that he will need an engineering firm to do a survey of the street and provide the proper CAD and other data to him. This will cost about \$6500.00. Mayor Castor reported that he still has one bid outstanding on this; and when he receives it, we'll get all the bids assembled and in the packet for a council meeting. Resident Reynolds asked if some drawings might be provided to see if it looks like it will help before we spend too much. Mayor Castor said that he can see if some more visuals can be provided prior to getting into the engineering side of it.

## **ORDINANCES, ZONING, AND PLANNING**

Mayor Castor reported that he spoke with Council President Winslow, who reported nothing new in zoning.

## **PUBLIC WORKS**

Councilor Akers reported that Multnomah County has replaced the sign that was down. He put in a request for the cost of two stop signs at 99<sup>th</sup> and Failing. Councilor Akers reported that he is still waiting to hear back on the cost. He also enquired about the cost of putting in the stop sign and Mason and 96<sup>th</sup>, which we haven't been billed for yet.

Councilor Akers reported that the bulb on street light #9 was replaced. Tony Suffich with Multnomah County has retired. Greg Muffy is the new contact. The person who replaced the light bulb recommended that the city inquire

with Multnomah County about the lighting. The ballasts are obsolete. Chet Hagen at Multnomah County lighting district. Talk about the street lights that Gresham and Fairview use to help give us a cost for upgrading the lights. Mayor Castor asked if that was the conversion to LED. Councilor Akers replied yes. Mayor Castor asked if Councilor Akers would reach out to Chet for cost of materials and labor to convert the lighting.

### **CATCH BASINS AND DRY WELLS**

Councilor Montross reported that Lovett started cleaning the catch basins and dry wells today; and hope to be finished by Wednesday morning. A few cars were in the way, so she and some volunteers put signs on them requested that they be moved for the cleaning.

Councilor Akers reported that he forwarded three estimates for speed bumps. Mayor Castor said he saw them. Mayor Castor asked that the office be cc'd on all bids received so that they are a part of the city record and are easily compiled for Council meetings. Mayor Castor asked that everyone review speed bump and street sweeping estimates before the next meeting so that they can be discussed and a decision made as to how to proceed.

Councilor Akers said that the bio bags are in at Parkrose Hardware. Mayor Castor asked if we have to pick them up soon. Councilor Akers replied that he would like to wait until street sweeping is complete. He will call to see if that is okay with Parkrose Hardware. If not, he'll pick them up and store them by the container in the Campaign St cul-de-sac.

### **VALLEY VIEW LANDWORKS**

Councilor Montross thanked City Recorder Sanders and City Treasurer Irwin for their fast responses to her requests. Especially Ms. Irwin, who went over some budget numbers with her while she was working on bids.

Councilor Montross reported that Valley View has requested comments and reviews on their Facebook page. They do residential landscaping work as well as commercial. Councilor Montross also reported that the Christmas lights are scheduled to be taken down on 1/15/2020 at 1:00 pm.

Councilor Montross also reported Alameda is planning to continue to come out and adjust the light at the Commons. There is no charge while they are still working on it.

She also reported that Pacific Power may install the light and be responsible for it on the bike path where bike path and Campaign St meet. They will come out to take a look and discuss it with us. This is to attach a light to their pole. Mayor Castor asked to have requests regarding street lighting forwarded to him so he can connect with the government affairs coordinator.

Councilor Montross reported that Valley View will start cleaning the roundabouts this month; so, we need the Christmas decorations removed so that they don't get damaged. Mayor Castor asked if they will also do shaping or pruning on those trees. Councilor Montross replied yes, if we ask them.

### **COMMONS LIGHTING**

Resident Burrow asked if there was a type-o on Maywood Commons Lightning. Mayor Castor and City Recorder Sanders replied yes, it should be Lighting.

### **CODIFICATION**

Councilor Williams reported that the codification is moving along. They have a website up where we can review a few things. When he gets it, he'll forward it to the Council. They have cleaned up and consolidated our ordinances. Progress is at about 90%.

Resident Faye Reynolds asked about tracking updates on our ordinances. Will this happen in the new format? Councilor Williams replied, no he doesn't think so. Resident Reynolds asked if the old ones [versions] would go away. Councilor Williams answered that that's a good question. We haven't determined exactly how we'll handle it. Mayor Castor responded that having the historical record can make sense, for example on our zoning ordinances; but on an old cable agreement, probably not so much. Signature page on ordinances has names and date of passing of ordinance. Castor asked Williams if the company was retaining signature pages, etc. Councilor Williams didn't think so. City Recorder Sanders reported that the Ordinances are a part of the permanent record and will always be available by request. Resident Reynolds asked if there will be a search function in the new format. Councilor Williams responded, yes. Mayor Castor reported that that was a large part of why we undertook the project. Councilor Williams reported to clarify, we'll keep the PDFs on our website; but for the most current versions of the ordinances, go to the new website.

### **NEW BUSINESS**

Mayor Castor asked if there was anything else. Treasurer Irwin reported on our 2018/2019 audit. She followed up on it with the auditors and found out that it not been shelved. It should have been to the State of Oregon by 12/31/2019. Our auditors will be finishing it up hopefully by the end of the month. Ms. Irwin also reported that she will be starting the budget process next month.

Mayor Castor reported that we have received written notice from City of Troutdale that they will no longer be doing our inspections. They lost their internal staffing; and have been contracting with the City of Gresham. He has contacted Adam Barber and Jamie Waltz at Multnomah County for options. Inspections could be performed by the county, Gresham, or Portland. Resident Hutchinson asked who provides services for Fairview and Wood Village. Mayor Castor was not sure. He reported that the City of Gresham doesn't want to take us. There have been instances where the state handles it. Resident Burrow said that Clatsop County has the state do it. Mayor Castor asked how does that go? Resident Burrow replied, terrible. Mayor Castor reported that planning and permitting will continue as usual until mid-June.

Resident Dickson brought up grant money. He stated that Marion County applied to the lottery for solar powered lights at a cost of \$25,000.00 each; and they got them. We need somebody to write grants for money. Pacific Power has green power funding. We should request grant money for sprinkler system on Maywood Place. Homeless people have destroyed the irrigation on the other side of the fence. The fence line needs to be cleared. Mayor Castor asked if he meant the shrubbery or...Resident Dickson replied, yes, the whole thing. Resident Nathan Montross was concerned that if you clean it up too much, it may make it easier for campers. Mayor Castor responded that we want to abate places where people can hide. Councilor Montross said that she will talk to Dave at Valley View about it. Mayor Castor requested that Resident Dickson email City Recorder Sanders; and he can talk to county about it. Resident Mike Reynolds asked if we are maintaining the section of shrubbery from Campaign to Prescott. Mayor Castor replied that they [Valley View] should be.

Resident Dickson returned to the subject of grant money. He said that we need to go after Oregon lottery grant money or the power company for grant money. He said that for the lighting, it was just a phone call. Mayor Castor replied that he can reach out to the power company. Councilor Montross said that she will look into the grant writing with Nathan's help.

Resident Burrow was concerned about asking for money that we didn't need. Resident Dickson said that the grant requests had to be specific. All street lighting is switching over to LEDs, and we could get a grant to pay for it.

Resident Faye Reynolds noticed we didn't have a sheriff's officer here. Mayor Castor replied that they attend the second meeting of the month. Resident Reynolds said that she was reading about the 6-month moratorium against camp cleaning and re-evaluating the company that has been cleaning the camps. She was concerned about the

impact on Maywood Park. Mayor Castor mentioned the 9<sup>th</sup> district court ruling. He said that we can engage the HOPE team to make contact with campers and see if they need services. Most of them want to be left alone, so they will typically leave when approached. The one thing that would likely change for us is the timeliness of the clean-up. It will probably change things at Rocky Butte, too. Resident Burrows mentioned the closure of Hooper detox. He wondered where will they take people now. Resident Faye Reynolds said that Unity is where they went, but the programs has never worked. People are diverted to emergency rooms already; and this will happen more. Resident Hutchinson mentioned that the Supreme Court refused to hear the case appealing the 9<sup>th</sup> Circuit Court's ruling. Resident Dickson said that Portland and Clackamas County got grant money to clean up homeless camps. Resident Faye Reynolds said that the city of Portland allocated \$5M to cleanup; then allocated another \$5M. However, when this came up, they reallocated all of the rest of the funds.

Resident Hutchinson mentioned the possibility of grant funds for sewer. Mayor Castor there aren't any.

Councilor Montross mentioned the live Pokémon game. She has sent a request to remove the Pokémon from Maywood Park.

Resident Mike Reynolds mentioned that National Law Enforcement Appreciation Week is coming up. Could we draft a letter of thanks? Mayor Castor agreed.

Mayor Castor asked if there was anything else. There was not.

**Mayor Castor requested a motion to adjourn. The motion was made by Councilor Akers, and seconded by Councilor Montross. Mayor Castor voted aye, Councilor Akers voted aye, Councilor Montross voted aye, Councilor Williams voted aye.**

**Meeting was adjourned at 8:07 pm.**