

MINUTES OF COUNCIL MEETING  
FOR THE CITY OF MAYWOOD PARK  
18 NOVEMBER 2019 7:00-8:00 PM

- COUNCIL MEETING -

In Attendance: Council President Art Winslow, Councilor Jim Akers, Councilor Michelle Montross,  
Councilor Chris Williams  
Absent: Mayor Matthew Castor  
Staff Present: City Recorder Rene' Sanders, City Treasurer Wendy Irwin  
Residents present: Kim Hutchinson, Mike Reynolds, Nathan Montross, Bonnie Davey, Eliana Davey, Brian  
Davey, Jeff & Mary Jo Steffen, Brian Daily

The City Council Meeting was called to order at 7:00 pm.

**PRESENTATION**

None.

**PUBLIC HEARING**

None

**APPROVAL OF MINUTES**

Council President Winslow asked the council to review the minutes from the November 4<sup>th</sup> Council meeting. Council President Winslow then asked the council if they have any questions about the minutes. There were none. Council President Winslow called for a motion to approve the minutes. Councilor Akers made the motion; which was seconded by Councilor Montross. Council President Winslow voted aye, Councilor Akers voted aye, Councilor Montross voted aye, Councilor Williams voted aye.

**TREASURER REPORT**

City Treasurer Irwin presented the October 2019 Treasurer's Report for the Council. Total cash assets for October 2019 are \$410544.44, for a decrease of about \$577.39 from last month. The new Certificates of Deposit are reflected in this report. They are for a one-year term at 2.15% interest. She then presented the Budget v. Actual report on pages 2-4 which show the actuals vs. annual budget amount by line item. The Actual column is for July through October; while the Budget column is for the entire year. Pages 5 and 6 are the details of checks written and deposits made for the month of October. Councilor Montross asked if that was the last check for Sierra. Ms. Irwin reported that it was. They are completely paid in full now. Ms. Irwin asked if there were any questions. There were no further questions. Council President Winslow called for a motion to approve the Treasurer's Report. The motion was made by Councilor Akers to approve the October 2019 Treasurer's Report with a final cash balance of \$410544.44. It was seconded by Councilor Montross. Council President Winslow voted aye, Councilor Akers voted aye, Councilor Montross voted aye, Councilor Williams voted aye.

**RESOLUTIONS**

None

**ORDINANCES**

None

**WASTEWATER SYSTEM**

President Winslow spoke to Mayor Castor, who asked about a number of issues, which will be addressed as we move along. We will not have someone from Multnomah County Sheriff's Department to give us the month's statistics.

### **ORDINANCES**

President Winslow reported that he has nothing new in Ordinances at this time. Nothing has been done about a speed limit change; and nothing will be until we have an ordinance. Mike asked if we knew the cost of lowering the speed limit. Winslow, no we don't at this time.

### **SIGN REPLACEMENT**

Councilor Akers reported that Multnomah Co was supposed to come and make some replacements. He noted that one had been done, but has not had time to check on all of the locations. Councilor Akers will follow up with them to ensure that the work is complete and that we get the bill.

### **SPEED BUMPS**

Councilor Akers got a call from Oregon Paving regarding 2 speed bumps on MP and 3 on Failing. They have not called back. He will follow up.

### **PUBLIC WORKS AND PUBLIC SAFETY**

A lot of leaves are down; but we are still seeing a lot of people piling up their leaves expecting the street sweepers to sweep them up. Resident Nathan Montross mentioned that he paid a fee to have the landscaping company take care of their leaves while they were working on City property. City Recorder Sanders mentioned that Mayor Castor was planning to address this in the Winter bulletin. Resident Reynolds mentioned that the landscaping company did a good job on the bike path.

### **COMMONS LIGHTING**

Councilor Montross reported that Alameda wants to get in and complete the work before more leaves fall. Residents have been consulted; and are okay with changing the angle of the light. Dolores is upset about the light that comes on now. Councilor Montross suggests waiting on trenching to a new location for the light; at this time, rather just replace the light. Council President Winslow asked Resident Jeff Steffen if he had any comments. Resident Steffen said that he thinks we don't need to trench now, either; and that the neighbor would be content with a new light. Councilor Williams stated that he would like to see an itemized proposal. Council President Winslow suggests moving forward with the light; ask them to itemize their bid; and keep it on file. Resident Reynolds clarified that a whole different fixture would be placed so that the light shines down instead of out like the current floodlight. He further suggests that the same floodlight fixture be placed at the cul-de-sac on Campaign St. Resident Steffen reported that he saw someone down there with a tape measuring all kinds of things. Resident Reynolds and Councilor Montross think it may be the landscaper.

### **COMMUNITY AFFAIRS**

Councilor Montross addressed a Maywood Park Independence Day suggestion emailed from Miss Davey. Mayor Castor and Councilor Montross have worked out with her parents for her to take charge of setting up a history table during the 4<sup>th</sup> of July Celebration. Resident Hutchinson asked Miss Davey if she wants to do a history table for the 4<sup>th</sup> of July. Miss Davey replied that she did.

### **PARK WATCH**

None.

### **LANDSCAPING AND MAINTNENANCE**

Councilor Montross then reported on progress with the new landscaping company, Valley View Landworks. She with Treasurer Irwin; and they were able to work on the numbers with the new contract. The new contract will put the City over budget for landscaping; however, funds can come from the bike path, commons, and street diverter funds, so we should still be able to cover the additional costs. Ms. Irwin clarified that we are over budget by about \$4000.00. We have to take that money from somewhere. We have a little over \$5000 in the contingency fund. We can move the money by resolution in order to cover the deficit. Valley View averages all of the costs for the year and bills monthly, whereas Sierra billed a smaller monthly amount with some additional per event billing for certain services. Councilor Montross stated that she needed council agreement to proceed with Valley View work for stump removal at the Commons, etc. Resident Steffen asked why are we taking the stump out when we put stumps in for kids to play on. Councilor Montross answered that it is more of a hazard because of its shape.

Councilor President Winslow talked to Mayor Castor, who is in agreement with taking care of it. Resident Reynolds said that completes that phase of the job. Councilor President Winslow said that come spring, we can look at planting the area. Resident Reynolds said yes. When Sierra left, some items weren't finished. This takes up the slack.

### **STORAGE UNIT**

None.

### **INFORMATION TECHNOLOGY**

Councilor Williams reported that the codification is ongoing and will be for quite a while.

### **NE 102<sup>nd</sup> AVE TRAFFIC PATTERN**

Councilor Williams asked to have this item removed from his task list; as the process seems to be complete. Councilor President Winslow asked if they (PBOT) haven't said anything about some of the complaints. Councilor Williams reported that they had not. Councilor President Winslow said that we have to contact them, apparently. Councilor Williams reported that since we approved the IGA, communication with them is slow. Resident Reynolds said he heard that they weren't going to review comments from the survey for 3 weeks. We may never hear anything. Resident Nathan Montross is concerned about the light at NE 102<sup>nd</sup> Avenue and NE Fremont/Maywood Place that now has a double left turn lane. Councilor Williams reported that nothing is actionable right now.

### **CODIFICATION**

Councilor Williams reported that he has answered a number of questions for codification regarding some ordinances superseding others, clarification, etc. Resident Reynolds asked what are they doing? Councilor Williams reported that they are organizing our ordinances kind of like Dewey Decimal system. They are making a template to organize Ordinances according to that. Councilor Williams reported that some ordinances are obsolete, so will be combined for clarification. This process will also be making them digital documents so they are searchable.

Council President Winslow mentioned that we have a bike path light that is flickering. He asked Councilor Akers to take a look at it. Council President Winslow addressed Councilor Montross about installation of Christmas lights on the tree; and asked if it was happening this Friday. Councilor Montross reported that it would be the Friday after Thanksgiving. She continued, stating that we have all new LED lights this year. Council President Winslow asked if she has helpers. Councilor Montross reported that it was just herself and Nathan. Council President Winslow said that he will help.

### **CATCH BASIN CLEANING AND STREET SWEEPING**

Councilor Akers reported that he had submitted a bid from the county and a bid from NRC. Multnomah County did an extensive inspection; and told us our catch basins were very neglected. Last time NRC did the work; and they didn't do it right. NRC did submit a bid for catch basins, wells and street sweeping. Councilor Akers asked Treasurer Irwin if she remembered how much the bill was previously. Treasurer Irwin didn't remember. She reported that we currently have \$5000.00 in the storm drain fund for this. We would have to take street sweeping and the balance of catch basin costs out of that budget. We have \$16,000.00 in the budget for street fund diverter maintenance. Councilor Akers reported that they would be cleaning out the basins and dry wells, and servicing some dry wells that are completely blocked. Ms. Irwin believes that the NRC bid from last spring was around \$8000.00. Councilor Akers reported that NRC has underbid their own resources. Ms. Irwin asked what the County has bid. Councilor Akers didn't remember. Councilor Akers reported that the catch basins were at \$14000.00 for 3 days work. He reported that River City was bid for 1 day of work, but had 2 trucks. Ms. Irwin thinks we should be okay budget-wise. Councilor Montross asked about speed bump funds. Ms. Irwin reported that they are different line items, so funds are available. Councilor Akers doesn't see the need for 3 days to do all the work. He's looked at some of the dry wells, and reports that there is hardly anything in them. Council President Winslow asked how many bids we have. Councilor Akers said that we have two. The only other company that does this work is River City, and we aren't using them again. NRC bid per hour rates. Council President Winslow would like a total bid price. Councilor Akers said that the county won't have the time for street sweeping. Council President Winslow asked for Councilor Akers to clarify for total on the bids. Resident Davey asked if we are trying to keep to the same company for street sweeping and the other maintenance. Councilor Akers replied that yes, we are. Resident Davey suggested Lubbot as another alternative. Council President Winslow asked Akers to look into them. Councilor Williams asked what a 9.5% surcharge for energy and recovery is that was listed on one of the bids. Council President Winslow asked Councilor Akers to clarify that too.

#### **CITIZEN COMMENT**

Resident Hutchinson asked for status on the code inspections that Troutdale isn't doing any more. Council President Winslow reported that there was no news.

#### **NEW BUSINESS**

none

**Council President Winslow requested a motion to adjourn. The motion was made by Councilor Montross, and seconded by Councilor Akers. Council President Winslow voted aye, Councilor Akers voted aye, Councilor Montross voted aye, Councilor Williams voted aye.**

**Meeting was adjourned at 7:55 pm.**