

MINUTES OF COUNCIL MEETING  
FOR THE CITY OF MAYWOOD PARK  
08 April 2019 7:00-8:00 PM

**- BUDGET MEETING -**

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In Attendance: Mayor Matthew Castor, Council President Art Winslow, Councilor Jim Akers, Councilor Michelle Montross, Councilor Chris Williams.

Absent: None

Budget Committee Members: Brian Davey, Doug Irwin, Dana Akers, Bob Burrow, Nathan Montross

Staff Present: City Recorder – Bonnie Davey; City Treasurer – Wendy Irwin; Transcriptionist – Lisa Higgins

Residents present: Mike and Faye Reynolds, Theresa Culbertson, Bonnie Troutman, Maria and Brit Mathis, Edward Bos, Kevin and Tara Bussema, Jeff and Mary Jo Steffen.

The Budget Meeting was called to order at approximately 7:00 pm.

Wendy Irwin: We'll start the budget meeting with a message from Mayor Matthew Castor. Budget Committee members have a copy of the budget packet, there is a copy up front for anyone who wants to see the packet.

Castor: As noted, under state of Oregon ORS 294.391, it is my duty to deliver the budget message. We will go through the summary of the budget and I'll point out few highlights in the summary and then Wendy and the budget committee will go into detailed deliberation of the budget items.

In the General Fund we are looking at similar resources to the prior year with a slight increase. We are transferring over, with a proposed budget increase of \$13,161. Franchise fees are decreasing slightly this year, based on the service people are subscribing to. Apportionments will have a slight increase this year, and other resources are decreasing slightly, \$150. The estimated taxes to be received will be decreasing ever so slightly. For expenditures this year, there are a few things to highlight in personnel services. Our proposed budget for personnel services, is decreasing, a little under \$2,500 for the year. The consultant recorder wages have decreased slightly this year based on expected needs. Transcriptionist wages will increase slightly due to additional work sessions, payroll tax expense budget has been adjusted for that, to reflect taxes on employee wages and salaries. Council stipend will remain consistent to the prior year.

Materials services budget, we're looking at a decrease, very small amount, \$100. Legal and professional services, again a decrease in budget from prior years as there were no active litigation issues. For elections, we aren't budgeting for any special elections this year; notices and mailings for public hearings are budgeted separately. Dues and subscriptions have increased slightly as we have moved to a more archivable google email service and online for QuickBooks and payroll. Zoning and planning, we've decreased this as we didn't expect to incur more than \$1,000 in costs. Public safety will see a little bit of an increase this year based on the budget we are getting from the sheriff's department. Capital outlays, we increased the budget this year. To date council members have used home computers for city business and we are trying to move away from that and provide tablets that they can use to conduct their work. Transfers in from other funds, were looking at an increase of \$15,100 from the General Fund into other funds this year.

In terms of the Street Fund, we are seeing an increase over the prior year and some of that is from transfers in, on which Wendy will go into detail. Apportionments will decrease slightly this year and expenditures are increasing slightly for streets, diverters and street signs based on some repairs and updates we need to make. In terms of bike path maintenance, we will see an increase this year based on a higher rate from our contract provider. It's been noticed that the fountain has fallen into a state of disrepair after some vandalism and other things, so we are looking to get that repaired. Capital outlay, again a slight budget increase this year, this is actually carrying over from this year for the speed bumps, which we budgeted for previously, but we've been getting bids and working on getting them completed. Transfers out, slight decrease.

The Storm Drain Reserve Fund, total resources at \$154,400 no transfers from the General Fund this year, expenditures for the year were budgeted at \$25,000 including some UIC upgrades and maintenance which is consistent with the prior year.

Waste Water System Reserves Fund, our resources are estimated to be close to \$70,000 which includes beginning cash balances, interest, and transfers from general fund. Expenditures will be lower this year in this fund, we're budgeted at \$60,000 which includes \$50,000 for additional consulting services with PACE, \$10,000 with FCS group, and a balance of \$9,800 reserved for future expenses.

For the Failing Street Property Reserves Fund, we went through and looked at where we had our expenditure needs and income and at what the overage would be and then we increased our transfer into the Failing Street Property. Essentially the city has been setting aside money in this fund for a number of years with the goal of further developing the property and possibly building a city hall. That is a number of years out, but we are setting aside funds to be able to pay for that outright.

Based on the above information, the financial situation of the City of Maywood Park will continue to remain stable for the next several years, we don't expect any shortfalls. At this time, I'll ask Wendy Irwin, our budget officer, to take over.

W. Irwin: We're going to go through the budget worksheets by fund. The worksheets show actuals for two years and the adopted budget for this current year so you can get a sense of what

we spent in previous years and what we've budgeted for this year to compare. The right-hand column amounts are what is proposed by the budget officer. Amounts in that column are based on looking at actuals, talking with individuals on things coming up, recurring needs, and then determining what the budget need is for this coming year. So, we'll start...

Burrow: Excuse me, I'm sorry, but the budget committee is scattered all around the room. Could you move some tables together so we could sit, and you could speak facing the budget committee?

W. Irwin: Sure. Maybe I can just sit over here...

Burrow: It's a budget meeting and we are going to elect a chairman of the budget committee.

W. Irwin: Correct.

Burrow: So, could you please get the budget committee together? They are at 1, 2, 3, 4, 5 different tables, so we can see each other, and we can look each other in the eye. I don't like people standing with their back to me, speaking.

W. Irwin: Yes, that's fine. [Tables are rearranged and budget committee sits together.]

W. Irwin: I'd like to open the floor for nominations for the budget chair.

B. Davey: I nominate Nathan Montross.

Burrow: I move Mr. Montross be elected by acclamation.

W. Irwin: Okay, we've got a second. All in favor?

[All committee members vote Aye.]

**Nathan Montross elected unanimously as Chairman of the Budget Committee.**

Irwin: Now we need a nomination for Budget Secretary.

Burrow: I nominate Wendy Irwin.

W. Irwin: No, I'm the budget officer, I already have a role. I can't do two.

Montross: I nominate Brian Davey.

D. Irwin: I second that.

W. Irwin: Let's have a vote for Brian Davey to be elected budget secretary. All in favor?

[All committee members vote Aye.]

**Brian Davey elected unanimously as Secretary of the Budget Committee.**

W. Irwin: The council members are also part of the budget committee, so there are 10 members of the committee, 5 council members and 5 residents. We'll move through each page of the budget and committee members can offer suggestions and questions. Once their comments are made and comments are taken into consideration, city residents can also make comments. I'd like to keep the comments to each page as we go through, versus jumping around.

We'll start with the General Fund, there are 9 pages of the budget document. Page one of the General Fund details all of the resources coming in for the year. We have a total balance coming in to the General Fund of \$282,400. Mayor Castor has gone over the changes at a high level, are there any comments or concerns from the budget committee?

Burrow: On the total resources, historically the cash carryover has diminished significantly in the last couple months of the year as we wrap up. So the idea that we would have \$152,000 on hand by the...

W. Irwin: The cash on hand, that would be at the end of June, beginning of July, the start of the fiscal year. I have it on the worksheet as \$65,000. The way I came up with that number; I took our current cash on March 31<sup>st</sup>, I estimated for what expenses are left in the year and what income we still have coming in and came up with an estimation. It's an estimate, not 100% accurate, but I feel it's a good number.

Burrow: I'm sorry, I'm on the wrong page. Okay, fine.

B. Davey: I have a question, for available cash on hand we've gone from 43 to 34 to 51 and now we're up to 65. What's the driver behind the increase?

W. Irwin: That's a good question. On last year's budget we have some budgeted items that didn't get expended, or we don't expect to get expended. So that cash stays in that category for this year.

B. Davey: And we're expecting to spend it this year.

W. Irwin: Yes. If you look at the total resources we have coming in for this year, on page three you have the total expenditures, \$282,400. Whatever we have coming in is all allocated to go out in expenditures.

B. Davey: Okay. My other question is, on line 5 you have transfer in from Street Fund. Why do we take money from the Street Fund?

W. Irwin: The transfer from the Street Fund to the General Fund is an allocation of overhead expenses that the General Fund provides for the city. Detail is on Attachment 1, which shows how the transfer amount is calculated. The total amount from personnel services, audit services, payroll taxes is \$62,600. We allocate 85% to the General Fund and 15% to the Street Fund. So,

the Street Fund reimburses the General Fund for those expenses that cover both funds. And that's allowed by statute and is consistent with prior years.

The apportionment line items, cigarette tax, liquor tax marijuana tax and revenue sharing are based on published rates times estimated population within the city.

Burrow: Are we still on page 2?

W. Irwin: We're on page 1, total resources. On page 1, total resources, the estimated taxes to be received is \$126,300. That amount was estimated by TSCC. They gave me the number based on estimates of what our city would collect in real estate taxes, then we take 95% of that amount figuring some would be uncollectable, and that is the budgeted amount of what we'll receive in real estate taxes.

Burrow: And that is just an estimation.

W. Irwin: The whole purpose of the budget is an estimation, for the future. Any questions on page 1? (No.) We can move to page 2, which reflects expenditures for the General Fund. The first category is for administration and support services which includes personnel services, staff, payroll taxes and council stipend. That total amount is \$53,600, which is little less than last year, because we reduced the amount in the consultant and recorder's assistant category.

Burrow: What does the consultant consult on?

W. Irwin: We have some special projects in line that we may need extra staffing for, and that provides a budget to pay for extra staffing or consultants. Last year we had a person who was a city recorder previously, who came in and helped us for two or three months with document retention and clean out, and it was super helpful. We want to allocate money in the budget to cover those future things. We also have transition in our staff coming, so part of the budget will cover double staffing for training. You can see in the one column the number of employees, if you add all that up, we still don't have one full time employee.

So, the next broad category is material and services, that includes our audit services, operating supplies, public notices, PR, telephone services, rent, etc.

Burrow: When was the last time the city entertained the idea of changing auditors.

W. Irwin: Last year.

Burrow: We still have that same guy in Tigard?

W. Irwin: Yes, he's been our auditor for a long time. We asked around and sent out a notice about what other firms cities were using and we asked TSCC if we are required to have an audit, and bottom line is, we are getting an average rate. It costs to move to a new auditor, with startup costs. At this point we decided to stay as is.

N. Montross: Can you explain linen 27, public relations, to me a bit?

W. Irwin: That covers all PR and city events that the city hosts, like 4<sup>th</sup> of July, volunteer outreach, etc. The other line item I want to note is the codification of City ordinances and that's been on our to do list. We'll have an outside consultant to help with that project. We're looking for bids and hope to do that this year.

Burrow: And the Failing Street maintenance, is that something Sierra Northwest does? (Yes) How much money do we pay them a year?

W. Irwin: There is usually about \$1,100 maintenance per month and two times per year there is a bigger bill for a winter cleanup and summer cleanup.

Burrow: Is Jeff still here? The reason I'm asking is that if I'm not mistaken, a public body has a limit over which if they are going to spend it, they need to go out and solicit bids. My understanding has been that it is less than \$10,000.

Jeff Steffen: I don't know the amount, but there is a limit. And to entertain new capital expenditures or contracts we do have to let it out to bid.

Castor: I do know that former Mayor Hardie had just worked with Sierra to renegotiate the bid and during that time he solicited bids from other companies and Sierra came in the lowest.

Burrow: The bids were solicited, that is the question.

Castor: He did meet with at least 3 landscape companies in total.

Irwin: Other questions on page 2?

Let's move to page 3, the General Fund, public safety services. The primary line item would be the contract with the Multnomah County Sheriff's office, we budgeted \$40,000 for that for this year, and also The Portland BOEC we have monthly charges billed for 911 services, that is estimated at \$20,000.

Williams: I have a question about line items 2 and 6, we have the sheriff patrol at \$40,000 per year and also a line item for traffic missions and extra sheriff patrols. How are those different?

Castor: For sheriff patrols we have a contract with the county and that dictates how many hours per month they will spend in the city patrolling and responding to calls; that is their regular contract. If we have issues where residents, say, notice a lot of cut through traffic on a Friday, and we say, hey, if we specifically want to bring a couple officers out for stopping people for speeding, or if we notice excessive speeding on 102<sup>nd</sup>, and we want an additional sheriff officer presence we can contact them and request a special mission and they will send deputies out for that.

Burrow: And they send us a bill for that then?

Castor: It's funny, we have budgeted for special missions and will continue to do so. We had a situation where we called them out when there was a lot of cut through traffic and they sent two people out and they stayed out here for an hour or two and pulled people or flagged people and they never invoiced us for that. I think if they aren't exceeding their normal patrol duties, there is a willingness from them to partner with us and not excessively bill us.

W. Irwin: The one expense that came out of this year's budget for that line item was that we hired an outside consultant to count cars and traffic to determine a baseline of traffic for our city before the 102<sup>nd</sup> improvements. We felt like that was important for the city to expend those funds.

Castor: Just to clarify, 911 services aren't necessarily contracted with City of Portland, that's BOEC, an independent agency that contacts with all of the municipalities.

M. Montross: When people call in to the sheriff for vacation watches does the city get charged for those?

W. Irwin: No, that's included in the contract.

The next item on page 3 is the capital outlays, and this is for office and computer equipment for council and staff; that amount is \$4,500 for this year.

Burrow: And those items, how do I phrase this, most of that money has not already been appropriated or considered? That's a realistic figure based on what will be spent because of plans that are already made or something?

W. Irwin: We talked about getting council members access to a laptop or a Chromebook and we budgeted \$500 per council member, so about \$2,500. And one other new computer for the staff. Now that most of the files have been cleaned out of the office and there is space, we want to configure it to be a place we can work instead of home.

W. Irwin: Last section is transfer to the other funds. These are the monies that get transferred from the General Fund to the other funds. Monies are budgeted within these other funds, which we will discuss as we go over these other funds. The transfer to wastewater system reserve fund, \$30,000 is basically to cover the consultant expenditures for that particular fund. This year we are able to transfer \$25,000 into the Failing Street property, Maywood Commons, for a future city hall.

Jeff Steffen: Has that been determined, that we want to build a city hall there?

Castor: Yes, but...

Steffen: Then I think I might move, because I don't want a city hall.

Castor: You don't want a city hall? We're facing a situation where there has been a statement from the community college that whatever building they have in the future; they may not keep

this campus. Or if they move across the street, or if this campus goes away, they are not willing to make more accommodations to house us.

Burrow: Before we're through here, in about 5 minutes, I'm going to make a motion to NOT make his allocation to the fund. We have currently invested at least \$150,000 just to get title to the property and whatever you have done since then. I'm alongside Jeff with the idea that I don't want a city hall. I don't think we need one, and I think it's a waste of time and more importantly, a waste of our money. This \$25,000 transferred to the Failing Street property means that you're going to levy the properties in Maywood Park \$25,000 to put somewhere and do nothing with, with no concrete plan. That's the bottom line. When we get to that part, by end of the fiscal year you'll have nearly \$100,000 in cash, for nothing. So, until we have some more concrete plans and budgeted items, I don't see how we can ethically ask the people of Maywood Park to pay for something that doesn't exist and may not ever exist.

Castor: So, Bob, just hypothetically, if we lose our space at the community college, where do you propose the City of Maywood Park office be and all of our meetings be held?

Burrow: Well, I have no answer to that.

Castor: Well, we need an answer to that question.

Burrow: Well, no you don't. Because there will be a lot of time between when the college makes a decision about this property and the time that the new space is absolutely needed.

Castor: Our rent is increasing on this space and they charged us for back rent, due to them not increasing it enough. So, we are trying to plan an equitable solution for the future.

Burrow: I think the key word there is equitable. I have yet to believe that a city hall in Maywood Park has enough value to justify the cost.

Steffen: When Mark was talking about it, he was talking about a court system. To pay the expenses from the fees extorted from traffic violations.

Burrow: Yeah, set up a speed trap.

Castor: Mark was also setting aside money in this same way in the budget every year for the purpose to pay for this in the future.

Burrow: Yes, over my objections and the objections of others. That doesn't make it okay, the fact that we did it and the fact that you want to do it.

Castor: So, hypothetically, if we lose access to this place and our office space and the City of Maywood Park has no place to meet, then...

Burrow: I'm in favor of crossing that bridge when we come to it.

Castor: That bridge, when we come to it, is a special election, a general obligation bond to try to finance something at an interest rate that may or may not get approved.

Burrow: Yeah, to find out whether the people want a city hall or not.

B. Davey: Don't residents get a say about having a city hall even if we do keep the fund?

Steffen: Other than to have a meeting every two weeks, why do we need a city hall?

B. Davey: For an office.

Steffen: Well, rent an office. Rent something across the street.

Castor: So, it would be better to rent in the City of Portland, to house the City of Maywood Park?

Burrow: It's happened one time before, we use to do it before you got here.

W. Irwin: As a staff member, I prefer to be in the City of Maywood, close to home so that I can walk, and I prefer to have a place that I can represent as a community center and can gather for meetings that is within the City. I don't want to go out even if it is a mile or so. I want to have it as a representation of the City. I enjoy the park there as it is now.

Steffen: We're talking putting a structure up.

W. Irwin: For a very reasonable cost, it makes sense to me. You guys represent one opinion but there are other opinions out there.

Steffen: Let's take it to the voting public right now and see what they want to do. Do they want to continue with the idea of building a city hall and a courthouse, or do they want to leave it as a park, or do they want to sell it off and reduce our taxes?

Burrow: You forgot the option they have right now, do they want to be taxed for a reserve fund without anything at the end.

Winslow: Nothing is written in stone for the property, all options are open. I think we should definitely talk to the people and ask them what they want for the future of this City. A city hall can be a part of a small business corner here at 102<sup>nd</sup> and Prescott, if the college wants to get rid of it. We are going to rezone this property anyway, and I don't want people to overreact. We should talk about this and have a long-term plan for what we want to do.

Steffen: I just learned tonight that we want to build a city hall. That's what the mayor just told me. I've been attending meetings for a year and I never learned that that was the plan.

Castor: Oh, come on Jeff, you've been to a number of budget hearings throughout the years and that same line item has been in there every year.

Steffen: Okay, well now I really object, let's get rid of it.

Burrow: I was chairman of the budget committee the first time that line item was presented. I reacted exactly as I reacted now and no one has given me any reason to feel otherwise. My preference is to sell that property and build a house on it. Can you imagine what a custom home on that property, next to the split-level house and across the street from the cobb house and can you imagine what that would do aesthetically for the City of Maywood Park? A hell of a lot more than a new city hall would do.

B. Davey: Until we resolve line item 20, it would be really hard to build on that property.

Castor: Exactly.

Burrow: There is another argument we can have about that.

B. Davey: There are arguments for everything, and then there is what's going to work for the community.

Winslow: So, let's calm down a bit and talk about this. There doesn't have to be a city hall on that property, there are other options, but we have to be rational about it. I want to hear all the comments and I think that's fair.

D. Akers: I see us using it as not just a city hall, but as an office and for the sheriff, and city council going in there. At one point it was talked about, and I'm not sure if this is true, but I recall someone saying we could rent it out for a party there. There are a lot of options and lots of ways of making money for the city there.

Winslow: I think we all want to be fair. My suggestion is we hold the discussion about this because nothing firm is going to happen and we move on. I support having a series of meetings where we hear from the community about this and talk about the long-term plans. I think most of us here on the council feel that way. I think it's reasonable. For years Maywood Park has wanted to maintain a small city style and be surrounded by Portland, and it's great. But we aren't always taken seriously when we deal with outside agencies. I would like to see us move forward in a more professional way and have a place where we can have a city hall, built into a complex or somewhere else, but we need to hear the thoughts of everyone in this community.

D. Akers: It could even look like a house on the outside.

N. Montross: So, are you suggesting we shelf this item for now and have a public discussion later?

W. Irwin: We can't, the question at hand is whether we allocate that \$25,000 to the fund or not. So that's what the budget committee needs to vote on.

Burrow: I move that line 21 page 3 be reset at zero.

N. Montross: Does anyone second the motion? (No.)

Motion was not seconded.

**Motion to set Line 21 of Page 3 at zero failed to pass.**

W. Irwin: We'll leave it at \$25,000 for now. And then we'll set up a time when we can have more public discussion about a future city hall.

Steffen: So, what is that \$25,000 allocated for?

W. Irwin: The \$25,000 is allocated to be moved from the General fund to the Failing Street Property Development fund.

Steffen: So, it's the development of a city hall?

Castor: Technically it's the development of the property.

W. Irwin: It can always be moved back to the General Fund. It's the council appropriated fund, so it can be moved back if the council or the residents decide something different.

Steffen: So, let us let the residents decide.

Castor: Alright. Let's continue those discussions.

B. Davey: I have a question on line 20, for the wastewater fund. What's the trajectory for finalizing the plan?

Castor: Essentially the plan has been reviewed by DEQ, it has come back and there are a few changes they want made and once those are done it will be resubmitted for one more double check and it will be presented to everyone. Once the residents have the information, and when we come around to the next election cycle, we will more than likely go to vote. If the vote goes forward, we will use the money for engineering and things like that. If the voters come back and say no, we don't want to move forward, then those monies won't be used.

W. Irwin: Any other comments on page 3? Can I have a motion to approve expenditures in the General Fund totaling \$282,400 as noted in the budget worksheet.

Burrow: So moved.

N. Montross: Second.

**Motion to approve General Fund Expenditures was passed unanimously.**

W. Irwin: Street Fund, Page 4 details the total resources available for expenditure in this coming year. Total resources are \$136,600. Main detail of the resources consisted of cash on hand and

there is an increase of cash on hand because we didn't expend some of the prior year budget. The other resource is related to the ODOT state tax, and that is given to us as estimated rate on population, \$63,000.

Burrow: If we have \$63,000 on hand and we didn't spend it all last year who is to say we are going to spend it all this year? Why do we need to have another \$20,000 added from the General Fund?

W. Irwin: If you flip to the next page under expenditures, that's where all the money is going to go. On the next page, we can see where that money is going to go, on page 5 and 6. Page 5 breaks out the major expenses for the State Tax Street Fund for the year. By law any monies in this fund must be spent on street improvements and the berm.

N. Montross: I know there has been talk of changing the speed zones, if that's true is \$2,000 set aside enough for that?

W. Irwin: You can see there are two categories for budgeted items in street fund, lines 2 and 3 for repair and maintenance and then in capital outlay we have more budgeted, in line 22 for additions. The first section is more maintenance and repairs for line 2 and 3. Line 7 is expenses related to the berm and bike path maintenance; street lights, lamps, the fountain, electricity, water and irrigation.

B. Davey: Are we expecting that much more this year than previous years?

W. Irwin: I think we had talked about upgrading the lights, so we put another \$5,000 in for that. And we put \$3,000 for getting the fountain repaired and up and running.

Harrison: You need to remember you can move money within these categories.

W. Irwin: Exactly. In the capital outlay, there is budget for street sign additions and speed bumps which we didn't expend this fiscal year but hope to do this fiscal year on Failing and Maywood Place.

N. Montross: How much does 1 speed bump cost?

J. Akers: \$5000.

Castor: From one vendor. We're exploring different options.

Bonnie Troutman: Which speedbumps?

Castor: Technically the ones on Mason Street are built to spec, but the ones on other streets have a more gradual rise to them. So, the kind that are consistent within the city. Not the older rubber style anymore.

B. Davey: Are there plans to remove or repair the old rubber ones? Some are broken.

Castor: As they become damaged, we should make a list and see what we can repair.

W. Irwin: Budget is part of the repair line item. We didn't have too many repairs on the streets this year because we are in progress of updating our contract with Multnomah County.

B. Davey: It's frustrating we have to put in so many speedbumps.

Harrison: Well it is likely going to get worse when they do 102<sup>nd</sup>.

W. Irwin: Are there any questions or comments on Page 5 of the street plan expenditures? (No.) On page 6 the remaining expenditures for the street fund are listed, the \$9,400 out of the Street Fund into the General Fund to cover overhead costs and admin costs and we have a contingency of \$2,500 for unexpected expenses that come up. The total expenditures for the Street Fund are \$136,600 for the next budget year.

Burrow: When we have the big ice storm in 1996, was it the contingency fund that we paid out of for repairs?

Steffen: I think so.

W. Irwin: If no unexpected expenses come up then contingency just gets rolled over to our cash balance for next year. Any other comments? Do I have a motion to accept the total expenditures as budgeted in the Street Fund for \$136,600?

Burrow: So moved.

B. Davey: Second.

**Motion was passed unanimously.**

W. Irwin: The next fund on page 7 is the Storm Drain Reserve Fund. This is a one page statement of resources and requirements. Resources and reserves set aside plus interest on those accounts totaling \$154,400.

Davey: What is the purpose of the Storm Drain Repair Fund? To repair dry wells?

Castor: Yes, the UIC's.

W. Irwin: \$5,000 for maintenance and repairs and clean out, and we are required to budget an amount in case a UIC fails, so that's the \$20,000. You can see in past years we haven't needed to use those funds, but we are required to have a budget for them.

Burrow: What is a UIC?

J. Akers: Underground injection control.

N. Montross: I know there has been talk about this and getting bids for this. Do the bids fall in line with these numbers?

Castor: Some of what you may be referring to are the ramp upgrades on the bike path. The contractor had put in socks on Maywood Place and the debris had clogged the socks and caused flooding issues. Water was diverting off Maywood Place and into the Abney's garage because of that. But the contractor has removed those.

B. Davey: So, the \$5,000 is for pumping out the dry wells. (Yes.)

W. Irwin: Any more comments on the Storm Drain Reserve Fund? Can I have a motion to accept as budgeted total expenditures of \$25,000 and reserve for future expenditures of \$129,400, total requirements of \$154,400 on the Storm Drain Reserve Fund.

Burrow: So moved.

Irwin: Second.

**Motion was passed unanimously.**

W. Irwin: The next page is for the Wastewater System Reserves Fund. This fund is used primarily to pay consultants to produce a study and options for our wastewater plan for our city. Resources consist of cash on hand rolling forward and transferring in from the General Fund \$30,000. Total resources available for expenditures is \$69,800. Expenditures estimated for this budget year are \$50,000 for PACE and \$10,000 for FCS consulting group totaling \$60,000.

Burrow: I'll ask the same question about PACE as I did for Sierra Northwest. Have bids been solicited for this contract?

Castor: There is no contract on this amount, because this is services that would be rendered if voters approve to move forward with the wastewater system plan. It's just anticipated cost. If we present the option in the coming months to move forward with a wastewater plan and it gets denied, then the funds will be transferred back into the General Fund.

Burrow: That's basically, well, we have here \$60,000 between these two items. And that represents nearly half of the budgeted tax levy.

Castor: This is not a contract for \$60,000. There are different billing and line items.

Burrow: I understand that but, in the meantime, I have to put up the money, and you do. Is that good management for us to put that money aside until we have a use for it.

Castor: Well, if we don't then if we move forward with that project, we might not have the money.

Burrow: I'd rather put the money up then.

B. Davey: I'd rather pay a little bit at a time then get one huge tax bill.

Burrow: I'd rather not pay for it. Well, never mind, I won't argue that now.

W. Irwin: These items are just budgeted.

Burrow: But they're also money. I paid \$432 to the City of Maywood Park in November. Part of it, \$100 of that, 25% of my tax bill will be for nothing. Is that good business? I could use the money now. I see no value.

W. Irwin: Do you have a proposal to change it? We can present it to the budget committee.

Burrow: I have a proposal to remove it and wait until we need it. I have no friends here so I'm not going to make a motion. But I'm raising an objection. I'm calling your attention to it. Twenty five percent of your taxes that you pay for Maywood Park go to put money in a sock.

W. Irwin: Are there further comments? Do I have a motion to accept the budgeted expenditure for the Wastewater System Reserve Fund for \$60,000 and future expenditure for \$9,800, totaling \$69,800?

B. Davey: So moved.

N. Montross: Second.

**Motion was passed unanimously.**

W. Irwin: The last page, page 9 is for the Failing Street Property Development Fund. Resources consist of cash on hand and transfers in from the General Fund plus interest on those funds totaling \$118,00 for this year, all of that set aside for future expenditures, \$118,000. Are there any further comments on this that have not been expressed? So, do I have a motion to accept the budgeted reserve of \$118,000 for the Failing Street Property Reserve Fund?

D. Irwin: So moved.

N. Montross: Second.

**Motion was passed unanimously.**

W. Irwin: So that concludes the city budget worksheets for 2019/20. There is one more item, related to Attachment 1, which calculates the transfer between General Fund and the Street Fund for \$9,400. Do I have a motion to approved Attachment 1 as presented?

Davey: So moved.

D. Irwin: Second.

**Motion was passed unanimously.**

W. Irwin: That concludes the budget deliberations from the budget committee, thank you for serving on the committee.

Budget committee meeting was adjourned at 8:10 pm.

FINAL