



# City of Maywood Park

10100 NE Prescott St., Suite 147, Maywood Park, OR 97220

## REQUEST FOR TREE REMOVAL PERMIT

Homeowner Name \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

Are you a resident of the City of Maywood Park? Yes \_\_\_\_\_ No \_\_\_\_\_

Do you own the property shown above? Yes \_\_\_\_\_ No \_\_\_\_\_

Number of trees \_\_\_\_\_ Species \_\_\_\_\_ Diameter \_\_\_\_\_

Please provide a full explanation of the reasons why you wish to remove the tree(s) covered by this request.

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Should additional space be necessary, please attach a separate sheet of paper to this request.

Has the tree(s) in question been examined by a professional forester or tree surgeon?

Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, name \_\_\_\_\_

In most instances, the City Council will require a field check by a designated representative; and if it appears advisable, examination by a professional forester before approving or denying a permit. You will be advised, in advance, if costs to you are involved for such an examination.

If you have already retained the services of a professional, a copy of that report must accompany this permit request.

Your signature on this permit application will constitute an agreement on your part to permit entry to your property for the purpose of examination of the tree or trees covered by this request. It will also confirm that if a permit is issued, you will allow entry to your property for the purpose of inspection following the removal of the tree or trees covered by said permit. Any conditions included on a Tree Removal Permit must be completed following tree removal or the Permit holder will be considered to be in violation of City Ordinance and subject to fine.

\_\_\_\_\_  
Signature of Homeowner

\_\_\_\_\_  
Signature of Inspector

## CRITERIA FOR ISSUING A TREE PERMIT:

A Permit may be issued, as requested in the application, in whole or in part. It may also be denied in whole or in part, subject to compliance by the applicant with reasonable conditions to be imposed in order to promote the purpose of this ordinance.

Conditions include:

- (1) Condition of the trees with respect to disease, hazard, or danger to life or property;
- (2) Closeness or proximity of existing or proposed structures;
- (3) Interference with existing utility services or traffic safety;
- (4) Negative effect of tree size and growth on persons or property;
- (5) Drip-line of trees have greatly extended and roots, may today, have become an urgent problem to foundations, driveways, or walls;
- (6) Necessity to remove a tree or trees in order to construct proposed improvements or changes in landscaping;
- (7) Topography of land and effect of tree removal on erosion, soil retention, stability of earth, protection of nearby trees, air quality, windbreaks, desirability or balance between shade and open spaces;
- (8) The number of trees existing in the neighborhood, the character and property uses in the neighborhood, effect of tree removal upon neighborhood characteristics, beauty, and property values;
- (9) The ecological impacts: any adverse effects upon existing biological systems, effects on microclimates, effects upon noise pollution, and any rise in noise nuisance levels and changes in wind velocities;
- (10) Effects upon air quality and natural clearing of the atmosphere and effects on natural aesthetics;
- (11) The adequacy of the applicant's proposals and any plans to plant new trees and shrubs as substitutes for trees to be cut.

## DETERMINATION OF ACTION

An application for tree removal shall be heard and determined by the City Council or its designate. The Council or its designate shall take into consideration all of the information presented in the application, that presented covering field inspection, and the recommendations of such professionals as may be called upon. The initial decision by the City Council or its designate shall be made within 45 days of the date the application was submitted.

## PERMIT NOTIFICATION

In granting a Permit, the Council or its designate shall so advise the applicant personally or by written notice within two days following such action. If a Permit is denied by the City Council or its designate, the applicant shall be notified personally or by written notice within two days after such action. In such cases, the applicant shall be provided with the specific basis and criteria upon which such a denial is predicated. (Refer to the Ordinance for hearing and appeal information.)

IF YOU WISH TO STUDY THE COMPLETE ORDINANCE, CONTACT THE CITY RECORDER AT (503) 255-9805.