

**FORM
LB-20**

**RESOURCES
General Fund
(Fund)**

**City of Maywood Park
(Name of Municipal Corporation)**

	Historical Data			RESOURCE DESCRIPTION	Budget for Next Year <u>2024-2025</u>			
	Actual		Adopted Budget This Year <u>2023-2024</u>		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year <u>2021-2022</u>	First Preceding Year <u>2022-2023</u>						
1	105,597	156,614	196,000	1 Available cash on hand* (cash basis) or	17,300			1
2	0	0	0	2 Previously levied taxes est to be received	0			2
3	61	33	0	3 Interest	0			3
4	9,400	11,400	11,800	4 Transferred IN, from Street Fund	12,300			4
5	26,000	0	0	5 Transferred IN, from Wastewater Fund	0			5
6	25,000	13,000	0	6 Transferred IN, from Failing St Dev Fund				6
7	166,058	181,047	207,800	7 SUBTOTAL	29,600	0	0	7
8				8 OTHER RESOURCES				8
9				9 FRANCHISE FEES:				9
10	11,791	13,963	14,000	10 Northwest Natural Gas	14,000			10
11	625	608	600	11 Qwest/Century Link	600			11
12	26,709	27,615	25,000	12 PacifiCorp	27,000			12
13	10,504	10,109	10,500	13 Comcast	10,500			13
14	7,415	7,046	7,000	14 Heiberg Garbage & Recycling	7,000			14
15	57,044	59,341	57,100	15 SUBTOTAL	59,100	0	0	15
16				16 APPORTIONMENTS:				16
17	651	608	600	17 Oregon Cigarette Tax	565			17
18	13,346	16,380	16,000	18 Oregon Liquor Tax	16,845			18
19	775	1,070	1,100	19 Oregon Marijuana Tax	1,095			19
20	213	128	200	20 County Heavy Eq Rental Tax	100			20
21	8,956	9,447	9,300	21 Revenue Sharing	10,660			21
22	23,941	27,633	27,200	22 SUBTOTAL	29,265	0	0	22
23				23				23
24				24 OTHERS:				24
25	94,288	94,288	0	25 Intergovernmental Grants/Funds	0			25
26	120	137	500	26 Permits,Licenses, Fees	100			26
27	159	0	100	27 Multnomah County Alarm Rebates	0			27
28	135	0	0	28 Donations and Miscellaneous	200			28
29	2,915	2,491	2,900	29 Fire District 10 Reimbursement	3,255			29
30	97,617	96,916	3,500	30 SUBTOTAL	3,555	0	0	30
31				31				31
32	344,660	364,937	295,600	32 Total resources, except taxes to be levied	121,520	0	0	32
33			149,000	33 Taxes estimated to be received**	153,000			33
34	142,415	145,793		34 Taxes collected in year levied				34
35	487,075	510,730	444,600	35 TOTAL RESOURCES	274,520	0	0	35

**Budget Committee must approve tax rate levy amount at permanent rate (1.95), est. at \$156,021 x 95.0% = \$153,000 (calculation used for loss due to uncollectibles/rounded)

DETAILED REQUIREMENTS

**FORM
LB-31**

City of Maywood Park

General Fund

(Name of Organizational Unit - Fund)

Historical Data				REQUIREMENTS DESCRIPTION	Number of Employees	Budget for Next Year <u>2024-2025</u>		
Actual		Adopted Budget	Proposed by Budget Officer			Approved by Budget Committee	Adopted by Governing Body	
Second Preceding Year <u>2021-2022</u>	First Preceding Year <u>2022-2023</u>	This Year <u>2023-2024</u>						
1			1	ADMINISTRATION AND SUPPORT SERVICES				1
2			2	Personnel Services				2
3	28,623	26,038	37,300	3 Staff Salaries & Wages	0.55	42,000		3
4	11,382	15,624	15,300	4 Council Stipend		10,370		4
5	3,986	4,663	5,000	5 Payroll Tax Expense		5,800		5
6			6					6
7	43,991	46,325	57,600	7 SUBTOTAL, PERSONNEL SERVICES		58,170		7
8			8					8
9			9	MATERIALS AND SERVICES				9
10	2,330	0	10,000	10 Office Admin & Contract Labor	0.1	14,500		10
11	10,080	11,025	11,100	11 Audit Services and State Filing Fee		9,200		11
12	9,865	1,162	9,000	12 Legal and Professional Services		4,500		12
13	4,198	3,382	2,000	13 Electronic Records Mgmt (Sharepoint/Codify)		2,000		13
14			14					14
15	0	25	1,000	15 Elections/Public Hearings		1,000		15
16	4,733	5,252	5,300	16 Insurance and Bonding		6,000		16
17	150	0	1,000	17 Advertising, Public Notices, Filings		1,000		17
18	4,602	4,850	5,000	18 Operating Supplies and Services		5,000		18
19	1,181	967	1,500	19 Postage		2,000		19
20	3,382	2,018	3,500	20 Printing and Newsletters		3,500		20
21	7,821	8,845	7,500	21 Dues and Subscriptions		8,500		21
22	265	999	3,000	22 Conferences, Meetings, & Business Mileage		3,000		22
23	14,907	20,333	22,000	23 Community Events & Public Relations		17,650		23
24	2,062	1,831	3,000	24 Telephone & Internet		3,100		24
25	5,759	5,905	7,000	25 Rent and Utilities		8,400		25
26			26					26
27	1,854	678	8,000	27 Maint for Maywood Commons		6,000		27
28	0	0	0	28 Bank fees		0		28
29			29					29
30			30					30
31	73,189	67,272	99,900	31 SUBTOTAL, MATERIALS AND SERVICES		95,350	0	0 31

DETAILED REQUIREMENTS

**FORM
LB-31**

City of Maywood Park

General Fund
(Name of Organizational Unit - Fund)

	Historical Data			REQUIREMENTS DESCRIPTION	Number of Employees	Budget for Next Year <u>2024-2025</u>			
	Actual		Adopted Budget This Year <u>2023-2024</u>			Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year <u>2021-2022</u>	First Preceding Year <u>2022-2023</u>							
1				1 PUBLIC SAFETY SERVICES					1
2	40,548	22,919	45,000	2 Sheriff Patrols (Mult. County Sheriff's Office)		50,000			2
3	16,073	20,337	21,000	3 911/Police/EMS (BOEC 911 Services)		22,000			3
4	4,820	3,539	5,000	4 CERT/NERT: Training/Materials		6,000			4
5	393	203	400	5 Park Watch		300			5
6	0	0	2,000	6 Traffic Missions/Extra Sheriff Patrols		2,000			6
7	0	1,044	8,000	7 Bio-Hazard / Camp Cleanup		4,200			7
8	61,834	48,042	81,400	8 SUBTOTAL, PUBLIC SAFETY SERVICES		84,500	0	0	8
9				9					9
10				10					10
11				11 CAPITAL OUTLAYS:					11
12	9,146	1,664	2,000	12 Office & Computer Equipment		2,500			12
13	27,301	11,055	18,000	13 Storage Unit Upgrade		1,000			13
14				14 Special Payments		0			14
15	36,447	12,719	20,000	15 SUBTOTAL, CAPITAL OUTLAYS		3,500	0	0	15
16				16					16
17				17					17
18				18 TRANSFER TO OTHER FUNDS					18
19	55,000	20,000	0	19 Transfer OUT, to Storm Drain Reserves Fund					19
20	60,000	42,200	60,000	20 Transfer OUT, to Street Fund		28,000			20
21	0	90,000	91,500	21 Transfer OUT, to Wastewater System Res Fund		0			21
22	0	0	30,000	22 Transfer OUT, to Failing St. Prop Dev Res Fund					22
23	115,000	152,200	181,500	23 SUBTOTAL, TRANSFER TO OTHER FUNDS		28,000	0	0	23
24				24					24
25				25					25
26				26					26
27	0	0	4,200	27 OPERATING CONTINGENCY		5,000			27
28				28					28
29				29					29
30	330,461	326,558	444,600	30 TOTAL EXPENDITURES		274,520	0	0	30
31				31					31
32				32					32
33	156,614	184,172	0	33 UNAPPROPRIATED ENDING FUND BALANCE		0	0	0	33
34	487,075	510,730	444,600	34 TOTAL		274,520	0	0	34

**FORM
LB-20**

RESOURCES
State Tax Street Fund
(Fund)

City of Maywood Park
(Name of Municipal Corporation)

	Historical Data			RESOURCE DESCRIPTION	Budget for Next Year <u>2024-2025</u>			
	Actual		Adopted Budget This Year <u>2023-2024</u>		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year <u>2021-2022</u>	First Preceding Year <u>2022-2023</u>						
1	80,834	70,797	39,000	1. Available cash on hand* (cash basis) or	62,300			1
2				2. Net working capital (accrual basis)				2
3				3. Previously levied taxes est to be received				3
4	22	213	0	4. Interest				4
5	60,000	42,200	60,000	5. Transferred IN, from General Fund	28,000			5
6	140,856	113,210	99,000	6. SUBTOTAL	90,300	0	0	6
7				7				7
8				8				8
9				9				9
10				10. APPORTIONMENTS/OTHER:				10
11	63,087	64,774	65,000	11. ODOT/Highway Trust Fund	62,925			11
12				12				12
13				13				13
14	63,087	64,774	65,000	14 SUBTOTAL APPORTIONMENTS/OTHER	62,925	0	0	14
15				15				15
16				16				16
17				17				17
18				18				18
19				19				19
20				20				20
21				21				21
22				22				22
23				23				23
24				24				24
25				25				25
26				26				26
27				27				27
28				28				28
29				29				29
30	203,943	177,984	164,000	30. Total resources, except taxes to be levied	153,225	0	0	30
31				31. Taxes necessary to balance				31
32				32. Taxes collected in year levied				32
33	203,943	177,984	164,000	33. TOTAL RESOURCES	153,225	0	0	33

DETAILED REQUIREMENTS

**FORM
LB-31**

City of Maywood Park

State Tax Street Fund
(Name of Organizational Unit - Fund)

	Historical Data			REQUIREMENTS DESCRIPTION	Number of Employees	Budget for Next Year <u>2024-2025</u>			
	Actual		Adopted Budget This Year <u>2023-2024</u>			Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year <u>2021-2022</u>	First Preceding Year <u>2022-2023</u>							
1				1 CONTRACTUAL/MAINTENANCE/REPAIR:					1
2	12,038	7,131	20,000	2 Street, Diverters & Maint		20,000			2
3	0	940	5,000	3 Street Signs Repairs/Misc		4,500			3
4	12,038	8,071	25,000	4 SUBTOTAL, CONTRACTUAL/MAINT/REPAIR		24,500	0	0	4
5				5					5
6				6 BERM/MULTIUSE PATH MAINTENANCE:					6
7	42,183	42,292	65,000	7 Maintenance Landscape		65,000			7
8	0	0	200	8 Maintenance and Repair Street Lamps		500			8
9	0	0	1,500	9 Fountain Repairs/Maintenance		500			9
10	940	991	1,300	10 Electricity		3,800			10
11	0	0	1,200	11 Trash Can and Dispoz-A-Scoop		500			11
12	3,083	9,056	6,500	12 Irrigation/Water		10,325			12
13	46,206	52,339	75,700	13 SUBTOTAL, BERM/MULTIUSE PATH MAINT.		80,625	0	0	13
14				14					14
15				15 CAPITAL OUTLAY					15
16	4,794	8,048	15,000	16 Street Sign Additions/Maywood City Sign		12,000			16
17	28,753	25,565	15,000	17 Street Speed Bumps/Traffic Grids		4,800			17
18	0	0	0	18 City Street Lamps/Protection/Upgrades		0		0	18
19	19,915	0	0	19 Repair/Replace SE corner Skidmore/96th		0		0	19
20	12,040	6,920	10,000	20 Berm Irrigation Upgrade Projects		15,000			20
21				21 Special Payment		0			21
22	65,502	40,533	40,000	22 SUBTOTAL, CAPITAL OUTLAY		31,800	0	0	22
23				23					23
24				24 TRANSFER TO OTHER FUNDS:					24
25	9,400	11,400	11,800	25 Transfer OUT, to General Fund for Admin Costs		12,300			25
26	9,400	11,400	11,800	26 SUBTOTAL, TRANSFER TO OTHER FUNDS		12,300	0	0	26
27				27					27
28	0	0	11,500	28 STREET FUND OPERATING CONTINGENCY		4,000			28
29				29					29
30	133,146	112,343	164,000	30 TOTAL EXPENDITURES		153,225	0	0	30
31	80,834	65,641	0	31 UNAPPROPRIATED ENDING FUND BALANCE		0	0	0	31
32				32					32
33	213,980	177,984	164,000	33 TOTAL		153,225	0	0	33

**FORM
LB-11**

This fund is authorized and established by resolution / ordinance number

268 on (date) April 22, 2019 for the following specified purpose:

Street Fund Money for Future Storm Drains

**RESERVE FUND
RESOURCES AND REQUIREMENTS**

Storm Drain Reserves Fund
(Fund)

Year this reserve fund will be reviewed to be continued or abolished.

Date can not be more than 10 years after establishment.

Review Year: 2029-2030

City of Maywood Park
(Name of Municipal Corporation)

	Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year <u>2024-2025</u>			
	Actual		Adopted Budget This Year <u>2023-2024</u>		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year <u>2021-2022</u>	First Preceding Year <u>2022-2023</u>						
				RESOURCES				
1	116,184	108,042	107,000	1 Cash on hand* (cash basis) or	74,400			1
2				2 Working Capital (accrual basis)				2
3				3 Previously levied taxes est to be received				3
4	11	12	0	4 Interest	0	0	0	4
5	55,000	20,000	0	5 Transferred IN, from General Fund		0	0	5
6				6	0	0	0	6
7				7				7
8				8				8
9	171,195	128,054	107,000	9 Total Resources, except taxes to be levied	74,400	0	0	9
10				10 Taxes estimated to be received				10
11				11 Taxes collected in year levied				11
12	171,195	128,054	107,000	12 TOTAL RESOURCES	74,400	0	0	12
13				REQUIREMENTS				13
14				14		0	0	14
15				15		0	0	15
16	43,153	18,279	40,000	16 Maintenance/Repairs	40,000			16
17	0	0	0	17 Annual Testing and Reporting	11,000			17
18				18 Special Payment	0			18
19				19				19
20	20,000	0	20,000	20 UIC Upgrades	20,000			20
21				21				21
22				22				22
23				23				23
24				24				24
25				25				25
26				26				26
27				27				27
28				28				28
29	63,153	18,279	60,000	29 TOTAL EXPENDITURES	71,000	0	0	29
30	108,042	109,775	47,000	30 RESERVED FOR FUTURE EXPENDITURE	3,400	0	0	30
31	171,195	128,054	107,000	31 TOTAL REQUIREMENTS	74,400	0	0	31

*Includes Unappropriated Balance budgeted last year

**FORM
LB-11**

This fund is authorized and established by resolution / ordinance number

308 on (date) June 5, 2023 for the following specified purpose:

General Fund Money for Future Sewers Project

**RESERVE FUND
RESOURCES AND REQUIREMENTS**

Wastewater System Reserves Fund
(Fund)

Year this reserve fund will be reviewed to be continued or abolished.

Date can not be more than 10 years after establishment.

Review Year: 2033-2034

City of Maywood Park
(Name of Municipal Corporation)

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year <u>2024-2025</u>				
Actual		Adopted Budget This Year <u>2023-2024</u>	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body			
Second Preceding Year <u>2021-2022</u>	First Preceding Year <u>2022-2023</u>								
RESOURCES									
1	26,110	115	87,000	1	Cash on hand* (cash basis) or	170,300			1
2				2	Working Capital (accrual basis)				2
3				3	Previously levied taxes est to be received				3
4	5	0	0	4	Interest and Miscellaneous				4
5	0	90,000	91,500	5	Transferred IN, from General Fund				5
6	0	0	0	6	Miscellaneous	0	0	0	6
7				7					7
8				8					8
9	26,115	90,115	178,500	9	Total Resources, except taxes to be levied	170,300	0	0	9
10				10	Taxes estimated to be received				10
11				11	Taxes collected in year levied				11
12	26,115	90,115	178,500	12	TOTAL RESOURCES	170,300	0	0	12
REQUIREMENTS									
13				13	Professional Fees & Consulting				13
14	0	9,153	50,000	14	Miscellaneous Expenses				14
15	0	1,037	5,000	15	Special Payments	170,300			15
16				16					16
17				17					17
18				18	TRANSFER TO OTHER FUNDS:				18
19	26,000	0	0	19	Transfer OUT, to General Fund	0	0	0	19
20				20					20
21				21					21
22				22					22
23				23					23
24				24					24
25				25					25
26				26					26
27	26,000	10,190	55,000	27	26. TOTAL EXPENDITURES	170,300	0	0	27
28	115	79,925	123,500	28	RESERVED FOR FUTURE EXPENDITURE	0	0	0	28
29	26,115	90,115	178,500	29	TOTAL REQUIREMENTS	170,300	0	0	29

*Includes Unappropriated Balance budgeted last year

**FORM
LB-11**

This fund is authorized and established by resolution / ordinance number

309 on (date) June 5, 2023 for the following specified purpose:

General Fund Money for Future Development of Land/Building Costs

**RESERVE FUND
RESOURCES AND REQUIREMENTS**

Failing Street Property Development

Reserves Fund

(Fund)

Year this reserve fund will be reviewed to be continued or abolished.

Date can not be more than 10 years after establishment.

Review Year: 2033-2034

City of Maywood Park

(Name of Municipal Corporation)

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year <u>2024-2025</u>		
Actual		Adopted Budget This Year <u>2023-2024</u>	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year <u>2021-2022</u>	First Preceding Year <u>2022-2023</u>						
				RESOURCES			
1	119,318	65,528	34,000	1 Cash on hand* (cash basis) or	66,900		1
2				2 Working Capital (accrual basis)			2
3				3 Previously levied taxes est to be received			3
4	15	32	0	4 Interest			4
5	0	0	30,000	5 Transferred IN, from General Fund			5
6				6			6
7				7			7
8				8			8
9	119,333	65,560	64,000	9 Total Resources, except taxes to be levied	66,900	0	0
10				10 Taxes estimated to be received			10
11				11 Taxes collected in year levied			11
12	119,333	65,560	64,000	12 TOTAL RESOURCES	66,900	0	0
				REQUIREMENTS			
13	28,805	8,575	50,000	14 Maywood Commons Development/Maint.	40,000		13
14				15 Special Payments	0		14
15				16			15
16				17			16
17	25,000	13,000	0	18 Transfer OUT, to General Fund	0	0	0
18				19			18
19				20			19
20				21			20
21				22			21
22				23			22
23				24			23
24				25			24
25				26			25
26				27			26
27	53,805	21,575	50,000	28 TOTAL EXPENDITURES	40,000	0	0
28	65,528	43,985	14,000	29 RESERVED FOR FUTURE EXPENDITURE	26,900	0	0
29	119,333	65,560	64,000	30 TOTAL REQUIREMENTS	66,900	0	0

*Includes Unappropriated Balance budgeted last year